

SMITHFIELD CITY COUNCIL

JANUARY 28, 2015

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, January 28, 2015. The meeting began at 6:00 P.M. and Mayor Darrell G. Simmons was in the chair.

The following council members were in attendance: Dennis Watkins, Barbara Kent, Kris Monson, Jeff Barnes and Brent Buttars.

City Manager James Gass and City Recorder Justin Lewis were also in attendance.

The opening remarks were made by Mayor Simmons.

VISITORS: Chris Slater, Scott Archibald, Jeff Curtis, Wyatt Jepson, Anna Quintanilla

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM THE JANUARY 14TH AND 15TH, 2015 CITY COUNCIL MEETING

A motion to approve the city council meeting minutes from the January 14, 2015 city council meeting was made by Barbara, seconded by Dennis and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

A motion to approve the city council meeting minutes from the January 15, 2015 city council meeting was made by Barbara, seconded by Dennis and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

RESIDENT INPUT

There was not any resident input.

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 15-02, A RESOLUTION UPDATING THE PREVAILING FEE SCHEDULE FOR THE CITY

Jim reminded the council on a periodic basis the prevailing fee schedule for the fees charged for services is reviewed by the council. The last time the fees were reviewed was two years ago. One new addition to the fees is an option for a three year dog and cat license. The new license option will be more convenient for the city office staff and residents as they would only have to come in and renew their license once every three years rather than every year. Citizens will not be refunded any amount paid if their dog or cat passes away during the three year permit cycle.

Brent asked how long rabies certificates are good for? Jim responded three years. The proposed new fee would not offer a discount to pay for three years it would just be the yearly rate times three.

Jim explained there are proposed fee changes for the golf course. The golf course has a hard time in recent years making budget as the nationwide trend has seen a decrease in golfing. The Logan River Course has changed management and the new manager has done a great job and the course is in very good shape. The benefit that the Logan River course has over Birch Creek is Logan City has some enterprise funds that are a significant benefit to the city and allow the city to transfer funds on a yearly basis to the golf course to assist them in making their budget. There are proposed changes to all of the fees charged at the golf course.

Brent asked how the new fees would compare to other courses? Jim remarked they would be right in line with surrounding courses. The key to golf is to put the fees as high as possible without having people go elsewhere to play.

Jim explained a new permit fee has been added for animal rights in R1 zones. The fee will be \$35.00 for a three year period. If the permit is denied and the person wants to make an appeal, the appeal fee will be \$75.00.

Jim informed the council that within the last year a color printer had been purchased for the city office building and now for the first time color copies could be made available for maps and other items as requested by consumers. A new fee will be charged for color copies and a separate fee for black and white copies.

The travel reimbursement rate was adjusted from \$0.40 per mile to \$0.48 per mile. The allowable IRS rate is at \$0.575 per mile for the calendar year 2015. The city reimbursement level is not as high as the allowable limit.

Parks and Recreation has changed their fee schedule for a half-day and full-day building rental to an hourly rental fee. Requests are made for just an hour up to $\frac{3}{4}$ of a day and there has not been an appropriate fee in the past.

Special events will now be included, as well, as they normally take up a significantly bigger portion of the parks and building areas and they will be charged at \$50.00 per hour. Special events would be events like a wedding.

The recreation center proposed changes to the majority of the programs they offer as the program fees have not been changed for several years.

Jeff asked what age is required to be considered a senior citizen? Jim commented it is 65 years of age and older. An adult is considered from ages 18 to 64. A family is considered two married adults and all of their children, up to the age of 23, residing at the same address.

Baseball fees were increased and t-ball fees stayed the same.

A new fee was added for Fun Runs of one mile. In the past there had only been a fee set for 5k and 10k races. The rates are different depending on whether the participant wants a t-shirt or not after the race is completed.

Booth rental fees included the addition of large booth amusement type rides.

Jeff asked why the cemetery fees were not included in the schedule? Jim stated only the programs with proposed fee changes were listed and the cemetery fees had been previously changed. Jeff reminded Jim the fees were only changed a year ago and should be listed in the fee schedule. Jim stated that was correct and they would be included in the updated printed schedule.

Brent asked if fees needed to be charged for non-residents participating in the local sports programs? Jim stated there is already a non-resident fee charged and there is a cost increase proposed in those fees as well.

Mayor Simmons asked if the library was included in the fee schedule? Jim said right now there were not any proposed changes at the library. Mayor Simmons suggested with the new building operational; the fees should be reviewed as more services are now offered. Jim explained the fees charged at the library are minimal. There are late fees, copy and fax fees and a non-resident card fee at this time.

Mayor Simmons asked if the fees being proposed are competitive to the surrounding areas and what other programs are charging? Jim explained the department heads reviewed all of their fees and scrutinized the fees of the surrounding programs such as the Logan Recreation Center and the fees are in-line with what other areas are charging.

Jeff mentioned he did not see the library fees in the 2013 fee schedule he reviewed. Jim agreed and stated he would add them to the current list. Jim informed the council the fees charged by the library might be set in the city ordinance and he would review the ordinance before including them in the updated fee schedule.

A motion to adopt Resolution 15-02, a Resolution amending the prevailing fee schedule for Smithfield City, was made by Jeff, seconded by Brent and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING THE ANNEXATION REQUEST BY JESSICA TAMS QUINTON FOR PARCEL ID 08-045-0035 (9.83 ACRES) AND 08-045-0022 (5.57 ACRES). THE PARCELS ARE LOCATED EAST OF CROW MOUNTAIN ROAD (600 EAST) AND NORTH OF UPPER CANYON ROAD, SMITHFIELD.

Justin explained to the council the request for the annexation by Jessica Tams Quinton had been made on October 6, 2014. The city council at a later council meeting had accepted the

annexation petition. Cache County and the Cache County School District were both contacted and they did not come back with any negative comments. The proposed annexation was posted at the city office and run as a legal advertisement three times in the month of December as required. There is a thirty day protest period from the day of the last publication and the protest period expired on January 27th. No protests were received by the city office staff. The two parcels, if approved, would come into the city zoned A-10 (Agricultural 10-acre). Requests for a change in zoning would have to be made at a later time.

****The public hearing opened at 6:30 P.M.****

There was not any input from the public.

****The public hearing closed at 6:31 P.M.****

DISCUSSION AND POSSIBLE VOTE ON THE ANNEXATION REQUEST BY JESSICA TAMS QUINTON

Jeff asked for clarification if the house on the smaller parcel was being included in the annexation request? Justin stated that was correct. Both parcels would be annexed into the city and both would be zoned A-10. The zoning could be changed at a later time if a request is made by the owner and the city approves the request.

Jeff informed the council he had attended the planning commission meeting where a rezone request had been made for the larger parcel. The main concern by those speaking at the public hearing was they felt they purchased land in a rural area that would not be occupied by homes. They expressed concern that the new homes would be on smaller lots and devalue their property values. Mayor Simmons stated it was a possibility but an unknown.

Brent remarked in regards to culinary water use it has been better to have smaller lots with less grass to water.

Jeff stated the subdivision to the west, just across Crow Mountain Road, is smaller sized lots as well. Jim mentioned the lots to the north are not much bigger in size than those to the west. They are a little bigger but not significantly bigger. Jeff mentioned there are a couple of larger sized lots and they are located in the cul-de-sac area. Jim informed the council the subdivision to the north was zoned R-1-12 just like the subdivision to the west but the developer had decided to make the lots bigger in size on the north subdivision; the city did not dictate the size of the lots being bigger.

Mayor Simmons remarked there is still a significant amount of open space in that area in all directions.

Justin informed the council if the annexation request is granted all of the taxing entities as well as Questar, CenturyLink and Rocky Mountain Power would be notified.

A motion to approve the annexation request by Jessica Tams Quinton for Parcel Numbers 08-045-0035 (9.83 acres) and 08-045-0022 (5.57 acres) was made by Dennis, seconded by Brent, and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

INITIAL DISCUSSION ON A VOTE BY MAIL ELECTION FOR 2015

Justin informed the council he had recently attended a meeting where he was informed that Cache County and Logan City will be doing their next election by mail only ballots.

Justin provided the council with some information regarding Smithfield City going to a possible vote by mail for 2015. Justin asked the council if this is something they want to consider for the 2015 election as more information is needed before a final answer can be given. Justin did not want to pursue the possibility if the council did not have any interest.

Some of the information that was provided:

1. 5,202 registered voters in Smithfield City
2. Early voting can still be done at the city office without the ballot mailed to the resident.
3. Voting can be done on Election Day at a city building. Historically Smithfield has held the election in the Civic Center.
4. Carr Printing, if selected to do the printing, would get the voter registration information from the county and print the ballots and mail them. The city would not be involved in the process until the ballots are received at the city office.
5. The county would provide the city with a laptop to accept the mail in votes, validate the signature and make sure a person was not voting more than one time.
6. Significant savings on postage is available if using a permit or through obtaining a governmental permit.
7. The number of poll workers would decrease significantly.
8. In Cache County, over 24,000 ballots were cast in the last election (2014) but only 336 people voted at the county building on Election Day.
9. The voting percentage for the first vote by mail election held by Cache County was 48% compared to the previous election of 41%.
10. Ballots must be postmarked the day before Election Day or sooner to be counted. Ballots mailed on Election Day are not counted.
11. A colored envelope would be used to mail the ballot, the county recommended light blue as that was the color they used to send out their ballots and will use again in future elections.
12. The signature line on future ballots will be covered for security reasons and will have a removable flap for the poll worker or election official to validate the signature.

Justin informed the council the one item he did not have and would be an important factor in the decision of the council is the cost for doing the mail only ballots.

Dennis stated he felt it could be a good way to canvas the community for an election.

Barbara asked Justin if he had any sense of what the cost would be? Justin stated it would cost more, mainly due to postage costs, but he was not sure how much more. Barbara stated costs should be determined and then a decision could be made as there are advantages to a mail only election. Kris agreed. Brent stated he was not sure at this point but willing to have more discussion on it.

Justin informed the council that an area in eastern Utah had gone to the mail only vote for several elections and they now have a voter turnout of over 75%.

Justin asked Dennis for help on explaining how a postal permit saves money. Dennis explained there are two permits. A permit for outgoing mail and one for incoming mail. The incoming mail is more expensive than the outgoing mail. A government agency does receive different pricing than private enterprise.

Justin informed the council he would obtain some cost estimates and bring the information to the council for consideration at a future council meeting.

Mayor Simmons stated one of the reasons to go to a mail only vote was to get a higher voter turnout and the result was being achieved.

Barbara mentioned the idea should be considered where other areas are going to it so everyone is consistent in the process.

Justin explained another major benefit is people will have time to research the issues. In the last election there were three State of Utah constitution issues and very few people knew anything about them. With a mail ballot people would have time to research the issues before voting. The one negative, according to the candidates, is the ballots are mailed in early October and voters can vote immediately. The candidates don't like the idea that they lose a few weeks of campaigning to get votes if people have already voted by mail.

PUBLIC HEARING TO RECEIVE INPUT FOR CONSIDERATION OF RESOLUTION 15-01, "AN AMENDMENT TO THE BUDGET FOR THE PERIOD OF JULY 1, 2014 THROUGH JUNE 30, 2015 FOR ALL FUNDS".

Jim reminded the council that historically adjustments are made to the budget twice per year. In January and June of each year. The midyear adjustment is to pick up items that have not been planned such as wildfire response revenue and expense.

The proposed adjustments to the General Fund were as follows:

Revenue	Beginning	Adjustment	Total
Sales Tax	\$1,178,200	\$9,700	\$1,187,900
Wildfire	5,000	70,000	75,000
Developer Improvements	100	19,900	20,000
Donations – Library	1,000	58,000	59,000
Total		\$157,600	

Expense

	Beginning	Adjustment	Total
Wildfire Payroll	\$5,000	\$7,500	\$12,500
Fire – Auto Insurance	4,769	3,100	7,869
Wildfire Expenses	0	21,000	21,000
Fire – Equipment	0	41,500	41,500
Newsletters	4,500	3,500	8,000
Parks – Maintenance	2,000	2,000	4,000
Historical Soc – Bldg Repair	100	7,000	7,100
Library – Furnishings	0	72,000	72,000
Total		\$157,600	

Jim explained the increase in parks maintenance is for the repair of some playground equipment. Barbara asked if the repairs were due to wear and tear or abuse? Jim stated in this case it was for wear and tear but in the past there have been some vandalism issues.

Mayor Simmons asked for clarification of why the historical cabin is in the historical society budget and not buildings budget? Jim explained that buildings that can be assigned to specific departments such as the fire station, police station and historical cabin are signed to those groups and buildings like the city office building are in general government buildings.

Jeff reminded the council the building repair budget for the historical society was used last year to do work inside the cabin.

Jim explained the increase in the fire department insurance budget was for the costs associated with insuring the new fire truck.

****The public hearing was opened at 7:05 P.M.****

There were not any comments from the public.

****The public hearing closed at 7:06 P.M.****

DISCUSSION AND VOTE ON RESOLUTION 15-01

Brent asked if the new sprinkler control system for the golf course is included in the budget? Jim remarked it was included in the original budget and no adjustment was needed at this time for that line item.

Jeff asked if the budget contained funding for the new memorial park area? Jim responded the original budget included \$10,000 for the start of the memorial park project.

Mayor Simmons asked for an update on taxes received and building permits received. Jim informed the council he had been nervous the franchise tax would see a significant decrease due to the warm weather but so far it was comparable to last year at this time. The last couple of years have seen a significant decrease in court fines which had been attributed to a decrease in traffic citations being issued. This year is showing an increase in fines as the police department

is getting the cases to the court quickly to be resolved and processed. Building permits were down significantly last year but this year has seen an increase especially recently as there has not been any snow or frost in the ground and projects are being started.

A motion to adopt Resolution 15-01, A Resolution amending the fiscal year budget for the period of July 1, 2014 through June 30, 2015 was made by Brent, seconded by Barbara and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

DISCUSSION AND APPROVAL OF NEW LIBRARY BOARD MEMBERS: RANDY CLUFF, LANA ROBINSON AND ANGELA GIBBONS

Dennis informed the council three new library board members had been suggested by the library board. The proposed new board members had been contacted and they are all willing to serve on the board and are ready to participate immediately.

Jeff asked if current board members were being replaced? Dennis stated that was correct. Two board members had moved away and the third board member is now an employee of the library and felt that was a conflict of interest and resigned.

A motion to approve Randy Cluff, Lana Robinson and Angela Gibbons as board members on the Smithfield City Library Board, was made by Dennis, seconded by Barbara and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

CITY MANAGER REPORT

Jim informed the council he had attended an annual city engineer's conference the previous week and received significant information regarding storm water issues and concerns. The EPA gives the State of Utah a permit in regards to storm water. The state in turn issues a permit to counties and cities for storm water regulation and the permit mirrors the requirements the EPA has established for the state. Until 10 to 15 years ago storm water had not been regulated and pollution was dumped into streams and waterways.

The new regulations stipulate no more storm water can runoff off of a developed parcel than the amount that was running off previous to development. The storm water must be detained on the developed property to restrict the runoff rate to no more than the original undeveloped rate.

Mayor Simmons asked what happens to the storm water after it is detained? Jim explained the water will evaporate, sink into the ground or be allowed off of the property at a rate no greater than the predevelopment amount.

Mayor Simmons asked who would monitor this issue? Chris Slater of J-U-B Engineers informed the council the issue is monitored by the EPA who in turn works with the state in regards to monitoring and compliance.

Chris Slater explained there was a situation in St. George where an area was being regulated as the State of Utah had recommended but the EPA thought the regulation was not tight enough on how the water was being detained. Diversion point, speed of the storm water, volume and temperature are all factors in managing storm water. Jim mentioned the issue is an inexact science as currently terrain and soil condition are not major factors but should be.

Jim informed the council everyone in the state is being regulated with the same set of regulations.

Jim reminded the council at the last meeting the issue of considering a storm water impact fee had been discussed for new development in the south end of town. If a system is built that transports the storm water then an impact fee could be assessed. The developer is required to maintain the flow of the storm water to predevelopment condition so the impact to the system is no more than before when the ground was not developed. An impact fee could not be charged as there was no new flow into the system at the time of a storm.

Brent asked if this applies to all water throughout the state? Jim stated it applied to all storm water. Some storm water infiltrates the ground, some evaporates and some flows through streams, ditches and city installed infrastructure as well as rivers and lakes.

Dennis asked how this affects the water aquifers in the ground? Jim explained the aquifers are not part of the storm water permit or regulation.

Chris Slater remarked the surface water is water of the state. Permits are not currently required for detention ponds but the state requires they be notified of where detention ponds are located.

Jim informed the council he had received the water stock certificate for the combined stock in the new canal company. The upper and lower canal companies had combined and one new stock certificate was issued for the entire amount of stock owned by the city. The city has 916 shares of stock in the new system. The value of the stock is \$2,700,000. Combining the upper and lower canals to make the Highline Canal Company is a benefit to the city as some city owned shares in the lower canal were not being utilized in the past but can now be utilized in the upper canal. Dennis stated the current value of the stock is \$3,000 per share.

Brent asked how the storm water that goes into the canals right now is regulated? Is it regulated? Jim stated it is regulated as the storm water goes into the canals the storm water eventually ends up in Summit Creek and then goes downstream into other waterways.

Brent asked if storm water from property at the south end of town could be dumped onto the city owned property west of town? Jim explained it would be possible to do that but the preference would be to have as much storm water as possible go into the canal that runs to the south and the rest to go west onto the city owned property.

Chris Slater informed the council the storm water issues are a gray area. Water flows have changed, development has changed flows, canals have been installed and there are many variables that the regulations don't currently address.

Jim updated the council on the progress of the library renovation project in the old building. There has not been any work done on the building for the last two to three weeks. The demolition of the old interior of the library started in December and the state was contacted by someone about some possible asbestos violations so they visited the jobsite in January. The original asbestos tests had been done in July 2014 and seven areas were sampled. The levels were low enough no further action was required at that time based on the test results. The state inspector felt not enough areas had been tested and requested more samples to be taken. The new test results came back showing the asbestos limits were too high. The city received a notice of violation in January about the asbestos issue not being properly dealt with. The state mandated a cleanup plan and abatement program be established for the project. One possibility was a wet wipe of the entire old building and new building by specially trained people. The project would be required at an estimated cost of \$20,000. The contractor and city had questioned the results of the state test and more tests were done on Martin Luther King Day. Jim and Mark Reeder of Landmark Companies then scheduled a meeting with the Director of the State of Utah Air Quality department. The state agreed to have the samples reanalyzed. The company that did the original test in July 2014 was contacted and questioned about their confidence in the test that was performed and the company stated they were 100% confident in their testing procedure and asbestos was not an issue in the library building. The company that did the testing for the State of Utah was contacted and after discussion they were not confident their tests were reliable. There are two test options in regards to asbestos. A quick test and a burn test. The quick test takes a microscope and reviews the samples and compares them to samples that are known to be acceptable and not acceptable. The second more involved test requires all of the items to be burned off of the sample and the remaining fibers are asbestos as asbestos does not burn. The state had the samples reviewed and the asbestos issue was determined to not be an issue. The state issued an apology for the confusion and shutting down the project and sent a letter stating the contractor was allowed to continue the project.

Barbara asked how long the project had been shut down? Jim stated it was approximately two to three weeks. The project will be completed in March but about three weeks behind schedule because of the asbestos issue.

Jim informed the council, after discussion with Brett Daniels, the application for RAPZ tax funding for this year would be in regards to a new splash pad project. The project could have an estimated cost of \$50,000 to \$150,000. The hope of the city is to get 50% of the project paid for with RAPZ tax funding.

Mayor Simmons asked what areas were being considered for the splash pad? Jim mentioned the open space area on the east side of the Civic Center was one possible area but the splash pad could be installed at several different places in the city. Barbara thought the splash pad should be by an existing park and have existing shady areas for parents to watch their children from.

Jim explained the Civic Center area already has a parking lot and water and sewer utility service to the area. Barbara mentioned no existing green space would be removed in that area as well.

Brent asked for an update on the small parcels of land the city was hoping to acquire on the east side of the parking lot at the Civic Center. Jim informed the council agreements had been reached and completed to purchase six feet of property from two of the three homeowners to the east. Parking lot lights and landscaping could be installed along the edge of the parking lot in the newly acquired area. The north and south parcels had been purchased but the middle section was not yet completed.

Jim explained the middle property had been for sale and was recently sold. Jim had contacted the new owners and they were agreeable to sale the six feet of property but the agreement has not been finalized.

Jeff asked for an update on park bench that had been damaged and removed on the north side of the library when a tree was removed as part of the construction process. Jim stated the tree trimming company had purchased a new bench at their cost and it is installed.

COUNCIL MEMBER REPORTS

Dennis did not have any additional items.

Barbara informed the council some of the youth council members attended the day with the legislature event. The youth council has scheduled their annual leadership training for April 18th. The youth council will be participating in the citywide day of service event on April 25th. For the month of February, the youth council is doing a valentine's project. In March, the youth council will help the Smithfield Chamber of Commerce stuff the Easter eggs for the annual Easter egg hunt.

Barbara informed the council a list of projects is needed for the Comcast Cares day of service program on April 25th. One possibility was to do some emergency preparedness projects as well as the annual canyon cleanup. Barbara asked for the council to help find projects that can be done inside and are not weather dependent in case it rains on that day. The day of service will happen rain or shine. Breakfast will be served, then community service is performed and the event concludes with lunch.

Barbara wondered if it would be appropriate to have people focus on emergency preparedness at their homes on the day of service and possibly make flags, update their 72 hours kits to 96 hour kits as recommended and work on other emergency preparedness related items.

Barbara informed the council one area that had been mentioned for service is the cemetery grounds. Brent suggested the work in the cemetery be well thought out as people do not like the graves of their families disturbed and items removed. Jim mentioned there is always work that can be done in the city parks as well.

Barbara mentioned there could be up to \$4,000 spent for supplies such as garbage bags and other supplies. Jim suggested to Barbara that she obtain approval from Comcast on the projects as they want more service related citywide projects not projects at people's homes.

Barbara suggested maybe vacant or corner lots and park strips could be focused on if the property owners would allow the service to be rendered. Jim suggested identifying lots that need work done so the property owner could be contacted. Barbara mentioned one area she was aware of is on 100 North on the sides of the railroad tracks.

Kris did not have any additional items.

Jeff informed the council the Tree Committee would be holding a tree pruning demonstration in March. Jeff would make sure the activity is posted in the upcoming newsletter. Dennis reminded Jeff the newsletter submittal for March is due by February 20th or so.

Brent did not have any additional items.

MAYOR'S REPORT

Mayor Simmons asked Jim if Jon Wells was addressing the portable garages that keep showing up at locations throughout the city that are not in compliance with city code? Jim asked the council to please notify him of these types of buildings or structures so the owner could be sent a letter. Letters have been sent to a few property owners already regarding shed concerns or portable garage issues. Door hangers are installed as the first step in the process.

Brent asked Jim to make sure a notice was sent about the portable garage on Main Street. Mayor Simmons commented it is located on the Ellis Christensen property.

Barbara asked if the issue on 200 West was being resolved? Jim stated he had not had a chance to review the property yet but would soon.

Jeff asked for clarification of when a shed is in violation of city ordinance? Jim remarked a shed under 200 square feet does not need a building permit but the shed still must meet the zoning requirements for the area the shed is located in. Setback distances and other requirements must be met. Most people are not aware of the zoning rules and just need to be notified.

Mayor Simmons expressed concern for the portable sheds and garages that are not secured to the ground and could be moved in a violent windstorm. Jim said where they are not regulated and the city cannot control how or if they are secured to the ground.

Mayor Simmons showed the council a proposed new uniform the police department would like to consider purchasing in the future. The new shirt and pant are a different material that offers a better fit, is wrinkle free and cheaper than the current uniform. The only concern by the police department is that the color black is not available in this particular fabric but dark blue is available and the police department is asking for permission to transition over time to dark blue.

Jeff asked what color the North Park Police Department colors are? Justin stated they are a light blue.

The consensus of the council was to allow the police department to purchase uniforms in dark blue color in the future.

Jim stated the police department had made the request since they are seen by the public at all times they wanted to make sure the council was aware and approved of the transition.

Jeff asked for an update on the advertisement for the city manager job opening. Justin informed the council the job opening had been published on the KSL job board starting on Thursday, January 22nd. The job opening advertisement is also on the city website. The advertisement published in the Herald Journal on Thursday, January 22nd and then again on January 24th and 25th. The advertisement will publish on January 31st, February 1st and February 8th as well. There have been several calls to the city office staff asking about the job and applications are starting to be received. The deadline to apply for the position is Tuesday, February 17th at 5:00 P.M. The reason the deadline is on a Tuesday is the city office is closed on Monday, February 16th for the President's Day holiday. After the applications are received and the deadline has passed the council can then review the applications and determine how they want to proceed.

A motion to adjourn at 8:03 P.M. was made by Kris.

SMITHFIELD CITY CORPORATION

Darrell G. Simmons, Mayor

ATTEST:

Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, Utah 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah on Wednesday, **January 28, 2015**. The meeting will begin at 6:00 P.M.

Welcome and Opening Ceremonies by Mayor Simmons.

1. 6:03 P.M. Approval of the city council meeting minutes from the January 14 and 15, 2015 City Council Meetings
2. 6:05 P.M. Resident Input
3. 6:15 P.M. Discussion and possible vote on Resolutions 15-02, A Resolution updating the Prevailing Fee Schedule for the city.
4. 6:35 P.M. Public Hearing for the purpose of discussing the annexation request by Jessica Tams Quinton for Parcel ID 08-045-0035 (9.83 acres) and 08-045-0022 (5.57 acres). The parcels are located east of Crow Mountain Road (600 East) and north of Upper Canyon Road, Smithfield.
5. 6:50 P.M. Discussion and possible vote on the annexation request from Jessica Tams Quinton.
6. 7:05 P.M. Initial discussion on a vote by mail election for 2015.
7. 7:20 P.M. Public Hearing to receive input for Consideration of Resolution 15-01, "An Amendment to the budget for the period of July 1, 2014 through June 30, 2015 for all funds".
8. 7:40 P.M. Discussion and vote on Resolution 15-01.
9. 7:50 P.M. Discussion and approval of new library board members: Randy Cluff, Lana Robinson and Angela Gibbons
10. 7:55 P.M. City Manager Report
11. 8:10 P.M. Council Member Reports
12. 8:25 P.M. Mayor's Report

Adjournment

Items on the agenda may be considered earlier than shown on the agenda.

Smithfield City Council Meeting Minutes, January 28, 2015

In accordance with the Americans with Disabilities Act, individuals needed special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least (3) days before the date of this meeting.

Prepared, posted in the City Office and library, emailed to each Council Member, emailed to the Herald Journal, Smithfield Sun, and forwarded to be posted on the City Web Site on 01/26/15, and the Utah Public Meeting Notice website.