

**SMITHFIELD CITY COUNCIL**

**FEBRUARY 25, 2015**

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, February 25, 2015. The meeting began at 6:00 P.M. and Mayor Darrell G. Simmons was in the chair.

The following council members were in attendance: Dennis Watkins, Barbara Kent, Jeff Barnes, Kris Monson and Brent Buttars.

City Manager James Gass and City Recorder Justin Lewis were also in attendance.

The opening remarks were made by Jeff Barnes.

**VISITORS:** Kelly Cannon (The Herald Journal), Raymond Olsen, Cody Budge, Boy Scout Troop 68

**APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM THE FEBRUARY 11, 2015 CITY COUNCIL MEETING**

\*\*\*A motion to approve the city council meeting minutes from the February 11, 2015 city council meeting was made by Dennis, seconded by Jeff and the vote was unanimous.\*\*\*

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

**RESIDENT INPUT**

There was not any resident input.

**DISCUSSION AND REAPPOINTMENT OF A MEMBER ON THE PLANNING COMMISSION.**

Brent explained to the council the term on the planning commission for Doug Archibald was about to expire. Doug had replaced an active commissioner previously and was willing to serve another term.

Jeff asked how long the planning commission term is for? Brent stated for five years.

Barbara asked how long Doug had served on the commission? Brent stated around four years.

Mayor Simmons thanked Doug and the other members of the planning commission for their willingness to serve.

\*\*\*A motion to reappoint Doug Archibald as a commissioner on the Smithfield City Planning Commission was made by Brent, seconded by Jeff and the vote was unanimous.\*\*\*

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

**DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 15-03, A RESOLUTION UPDATING THE PREVAILING FEE SCHEDULE.**

Jim reminded the council that in January some of the fees in the Prevailing Fee Schedule had been updated but the council had realized some departments were not included and the new resolution would now include the addition of the library and some of the golf fees. The new 9-hole green fee would be \$15.00 for seniors; currently the fee is \$12.00. The weekend green fee for seniors would be increased from \$24.00 to \$30.00. The fees are lower during the week when the course is utilized less and more on the weekend. Season passes for age 18 to 59 would increase from \$800 to \$950. A new line item has been added if a person wanted to include a golf cart rental with their season pass the pass would cost \$1,800.00. Senior season passes would increase from \$700 to \$850 and a season pass for a senior wanting a cart as well would be \$1,700. Twenty round punch passes would increase from \$235 to \$250, senior punch passes from \$200 to \$210. These fees were without a cart. The punch passes for a regular pass with cart would increase from \$345 to \$360 and for a senior punch pass with a cart would increase from \$310 to \$320.

The library fees had not previously been included in the fee schedule. The fees for the library are a late fee of \$0.05 per day per book, \$1.00 per day per video with a maximum of a \$3.00 late fee for videos. Individual non-resident library cards would cost \$5 and family non-resident library cards would be \$10.

Office copy fees are currently at \$0.25 per sheet but after talking to other local businesses and print shops a more fair price would be \$0.10 per sheet. Other local copy places are charging under \$0.10 a copy so the city would not be hurting their business.

Jim explained normally the only documents that are copied are city documents people come in and need a copy of.

Mayor Simmons remarked the golf fees are very competitive.

\*\*\*A motion to approve Resolution 15-03, a Resolution updating changes to the Prevailing Fee Schedule for Smithfield City, was made by Dennis, seconded by Barbara and the vote was unanimous.\*\*\*

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

**DISCUSSION AND APPROVAL OF SURPLUS SALE ITEMS.**

Justin informed the council the fire department and parks department had some items they would like to get approved to sale. The Blue Sox diamond ball park lights and poles had recently been replaced. There appeared to be value in the old light fixtures and transformers. Another local municipality has an interest in these items and is working with the city to determine a fair price.

The fire department has a truck utility box bed and two vehicles they would like to get rid of. The two vehicles have an estimated value of \$500 to \$1,000 each but most likely closer to \$500 or less.

Jim explained three of the four transformers are PCB filled which is a type of hazardous material that is no longer used and it would be very beneficial for the city to get rid of these items rather than pay to have them disposed of.

\*\*\*A motion to approve the sale of the following surplus sale items was made by Barbara, seconded by Brent and the vote was unanimous.\*\*\*

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars  
No Vote: None

**Surplus Sale Items:**

1500 Watt Metal Halid Lights (Quantity 36)  
Westinghouse KVA Continuous 50 7200/12470Y 120/240 Transformer PCB Filled (Quantity 3)  
Ultra Sil KVA 50 Transformer 7200/12470Y 120/240 Transformer not PCB Filled (Quantity 1)  
Truck Utility Box (Quantity 1)  
1964 American La France 1000 GPM Fire Engine (Quantity 1)  
1991 GMC 3500 Flat Bed Truck (Quantity 1)

**DISCUSSION ON ABANDONING A SEWER RIGHT-OF-WAY ON PROPERTY LOCATED AT APPROXIMATELY 390 CANYON ROAD.**

Jim informed the council there is a parcel of land located at approximately 390 Canyon Road in between the Jeremy Hunt residence to the north and the former residence of Dr. Ed Budge to the south. The parcel was recently acquired by Jeff Jackson. The previous owner wanted to split the parcel into two or three parcels but did not do anything with it in the many years he owned it.

Jeff Jackson has purchased the lot and wants to build one home on the parcel.

The existing sewer line is not on the boundary of the property and runs through the middle of the property where Jeff would like to place his future home.

There are only eight to ten homes that are serviced by the sewer line.

Jeff Jackson would like to relocate the sewer line at his expense to the edge of his property.

The request by Jeff Jackson is to abandon the current sewer line and easement and in return, at his expense, Jeff would run a new sewer line and provide a new easement for the new sewer line. The new sewer line would be on the edge of his parcel.

Barbara asked who currently owns the lot? Jim remarked Jeff Jackson is the new and current owner.

Kris asked what Jeff's intentions are with the lot? Jim explained to the council Jeff would like to build one new home for himself on the parcel with a couple of shed type buildings.

Barbara asked the zoning of the parcel? Jim remarked the area is zoned R-1-12.

Jeff has a home in Lewiston that he is trying to sell and eventually he wants to build on his new parcel in Smithfield.

Barbara asked if the city was giving up anything or just basically allowing the sewer line to be moved? Jim stated the request to relocate the sewer line is what is being asked for.

Brent asked for clarification of who was paying for the new sewer line? Jim stated Jeff Jackson would be responsible for all of the pipe relocation costs and costs associated with the project.

Barbara asked Jim if there was a down side to the proposal? Jim said he could not see any issues with the request. The new line would run on the boundary of the property where the old line runs right through the middle of the property.

Jeff asked where the new sewer line ties into? Jim explained the old line and the new line would tie into the main line coming down Canyon Road. The existing connection to Canyon Road would remain intact.

Barbara asked if there would be any possible use in the future for the existing line? Jim stated there would not be any future use.

Barbara asked what the current work that is being done on the parcel consists of? Jim informed the council some excavation work is being done in anticipation of building a home on the property in the future.

Barbara asked if any other subdivisions would be effected by this sewer line? Jim remarked there are not.

\*\*\*A motion to abandon the existing sewer line and sewer line easement on property located at approximately 390 Canyon Road, owned by Jeff Jackson, with the establishment of a new sewer line easement and a new sewer line being installed with the cost being paid by Jeff Jackson was made by Brent, seconded by Kris and the vote was unanimous.\*\*\*

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars,

No Vote: None

## **CITY MANAGER REPORT**

Jim informed the council the painting in the old library building would start on Thursday. Furring out the walls and having embedded electrical plugs was very worthwhile. The cost for this portion of the project was approximately \$10,000 and was a good and wise decision. After the building is painted it will take approximately two to three weeks to finish up the construction part of the project for carpet, lighting and other work. The furniture for the Children's Library will arrive around the third week of March. The library staff is tentatively looking at the first week of April for the dedication of the building. The library staff does not want to have the grand opening until everything is complete which includes moving books, book cases, furniture and computers.

Door hangers are being issued to help remedy some of the nuisance issues. A few dilapidated cars have been moved and a family with lots of junk in their yard has brought in a dumpster to help clean up. They were all notified with a door hanger. Door hangers are placed and the city follows up within a couple of weeks to see if the issue has been resolved or will have to be dealt with in a different manner.

Jim attended the legislative meetings on February 23rd to be part of the transportation funding discussion. The proposal by the League of Cities and Towns was concerning to Jim as they proposed the allocation of the funds be based on point of sale like sales tax is distributed. Large cities along the Wasatch front would benefit and the only local community would be Logan. All of the small communities would see little benefit from the new tax. Jim stated the best option for the city is to have the new transportation tax funds distributed like Class "C" Road funds are distributed. Miles of road, the type of the road and the population of the city are factors in Class "C" Road fund calculations.

Jim asked the council if they would consider starting the annual budget meetings in March at the end of the council meetings as he would be retiring at the end of March and would like to have the majority of the new budget completed before he retires.

Jim's final full-time day with the city will be Tuesday, March 31<sup>st</sup>.

Jim asked the council to contact him about projects they would like to see in the new budget year and he would try and include them if funds are available.

## **COUNCIL MEMBER REPORTS**

Brent asked Jim if the proposed legislation regarding making 50% of the automotive fleet energy efficient applied to Smithfield City? Jim said he was not aware of the proposed bill but the state does offer some money for cities to convert vehicles to natural gas. Usually the conversion makes sense on vehicles model year 2008 or older. The natural gas conversion is good for

vehicles that are constantly on the road like buses and garbage trucks but is not a viable option for vehicles that are not used much like the city fleet.

Jeff informed the council the tree committee met on February 18<sup>th</sup>. The tree committee will hold a pruning demonstration on Saturday, March 21<sup>st</sup> at 9:00 A.M. at 455 East Center. Ben Harris is an arborist and will be teaching the demonstration. Justin remarked the event was posted on city Facebook page and was drawing a lot of interest.

Jeff stated there is a new insect coming to Utah that will do damage to trees. The insect is a beetle from back east and was as close as Boulder, Colorado in 2013. The insect is called the Emerald Ash Borer and is metallic green and purple in color. Communities have been advised not to plant ash trees as this type of borer will kill the tree. Jim stated there are lots of ash trees in town.

Jim mentioned the city had an infestation from a borer 30 years ago or so and the city thought all of the trees were going to die but they survived. Jeff stated that back then it was most likely a Lilac Ash Borer. Sadly, the Emerald Ash Borer has killed millions of trees in the eastern part of the country. Mayor Simmons remarked after looking at pictures on-line the path left by the borer is like carving out a map on a piece of wood. Jeff stated that was correct.

Kris explained to the council it is time to submit annual RAPZ tax applications and Brett Daniels would like to submit an application for a new splash pad but needed the consent of the council. The estimate for the project is \$128,000 of which ,if approved, RAPZ tax funding would pay 2/3 of the cost and the city would pay 1/3 of the cost.

Kris informed the council if a recirculating water system was used the cost of the project would increase approximately \$75,000 as a building, storage tank and filtration system would be required.

A timer can be installed so the splash pad is only active during portions of the day as deemed by the city.

A vendor that sells splash pad parts toured the city with Brett and recommended the splash pad be installed at Central Park. There is already a restroom facility in the area but it will need to be renovated in the future. The area has decent parking and a playground close by. There is also a pavilion to offer shade nearby.

Barbara mentioned the library parking lot on the north side of the building would offer additional parking as well.

Barbara asked where the splash pad would be located at Central Park? Jim stated north of the historic cabin and west of the pavilion.

Kris mentioned the proposed location is just a grassy area right now.

Barbara felt the splash pad fit in well in the downtown area with the park, ball diamonds and library being in the area already.

Barbara asked if the location had to be determined right now? Kris stated it needs to be listed on the RAPZ tax application.

Barbara informed the council getting a splash pad in town is important to several of the people she has talked with recently.

Kris mentioned the Blue Sox lighting project has been completed and the lights are up and operational.

Jim stated the cost to the city would be around \$35,000 and park impact fee fund money could be used. There is approximately \$30,000 in the park impact fee fund account right now. Each building permit pays a \$1,000 park impact fund fee. The city would contribute with labor and equipment as much as possible.

Jeff mentioned if the splash pad is by the pavilion; people will not want to use the pavilion for a family party. Jim remarked that pavilion is not used very often for family gatherings as people normally go to Mack Park. Barbara agreed with Jeff's comments as she had seen people there on Sunday for a luncheon.

Jim mentioned the rules need to be clear that if a person rents the pavilion they are not renting the splash pad and getting exclusive rights to use the splash pad.

Barbara felt the splash pad was a good idea as it gets kids out of the house to enjoy a fun activity.

Jeff felt a new restroom and changing room needed to be included in the plan as well. The current restroom facility is not very desirable to use. Jim felt the restroom facility would work at this point until funds were available to remodel the existing one.

Barbara asked if the splash pad was built on the east side of the Civic Center would the restrooms in the building be utilized for the splash pad area? Jim stated a new restroom facility would be needed in that area.

Jeff again mentioned the existing restroom facilities are not acceptable. Jim remarked a new restroom facility would cost \$40,000 or more to build.

The consensus of the city council was to apply for RAPZ tax funding for a new splash pad in the Central Park area.

Brent asked if there were long term plans for a new park on the north east portion of town as he received a few inquiries lately. Jim stated it was a great idea to have a park in that area but the city does not currently own any property in the area and would have to acquire an acre or so of land for a park.

Brent asked if the detention pond area would work for a park? Jim stated the area is just a drainage easement and is not conducive for a park. There are many other areas up there that would be more suitable for a park.

Barbara mentioned to the council she was meeting with Comcast on Friday at 10:30 to discuss the Comcast Cares day of service project. Flyers are being distributed for the event. The event has been posted on the city Facebook page and sent out through the Parlant system. Cemetery projects and emergency preparedness projects will be worked on. Scout troops and local faith based groups will be helping out for the day of service.

Barbara asked if there were other local faith based groups other than the LDS church that could be contacted? Jim stated a group meets in the Civic Center and Brett Daniels has their contact information.

Barbara explained everyone will go to the recreation center to register or if they registered on-line they would still go there to pick up their wristband and t-shirt.

Karen Bowling is going to oversee a read-a-thon where children will be read too at the library and then complete a small service project.

Kris mentioned that possibly the homes in town that have been issued door hangers to clean up their mess could get some help on that day to clean up their yards if the city was notified in advance of the need for help.

Mayor Simmons mentioned including the elderly in town in regards to emergency preparation would be good.

Barbara mentioned the north gateway area on the west side of the highway is a great spring cleanup area as the area collects garbage over the winter time.

Brent asked if any service work could be done at the new park on 1000 East? Jim stated not at this time as the next project up there would require pouring concrete.

Barbara asked Brent to oversee the projects at the cemetery and Jeff to work with the scouts on the day of service as well.

Mayor Simmons thanked Barbara for her time and effort to organize the event.

Barbara mentioned that Kris will help to oversee the group doing the canyon cleanup.

Some of the emergency preparedness projects will be to prepare flags and update 72 hour kits to 96 hour kits.

Barbara asked if the open house for the library could be tied into the day of service project? Jim mentioned the open house will be held almost a month before this event.

Dennis mentioned the Comcast Cares day had been discussed at a library board meeting and the library board and workers are excited since the library is the recipient of the grant funding.

Kris informed the council the open house for Jim's retirement would be held on Thursday, March 26<sup>th</sup> at the Birch Creek clubhouse from 4:00 P.M. to 6:30 P.M.

Mayor Simmons asked Kelly Cannon of The Herald Journal to please do an article on Jim. Kelly stated she was planning on it.

Kris stated the event is being organized right now and will be advertised in the future. Brent remarked March 26<sup>th</sup> is the same day as the Lion's Club spaghetti dinner.

## **MAYOR'S REPORT**

Mayor Simmons stated there were 33 applicants for the city manager position.

*\*\*\*Temporary Adjournment for the regular RDA monthly meeting at 7:15 P.M.\*\*\**

*\*\*\*The regular council meeting reopened at 7:25 P.M.\*\*\**

## **EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS**

*\*\*\*A motion to close the regular council meeting and open the executive session was made by Jeff, seconded by Kris and the vote was unanimous.\*\*\**

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

*\*\*\*The executive session opened at 7:26 P.M.\*\*\**

Those attending the executive session: Mayor Simmons, Dennis Watkins, Barbara Kent, Kris Monson, Jeff Barnes, Brent Buttars and James Gass.

*\*\*\*A motion to close the executive session and reopen the regular council meeting was made by Jeff, seconded by Kris and the vote was unanimous.\*\*\**

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

*\*\*\*The executive session closed at 8:48 P.M.\*\*\**

*\*\*\*A motion to adjourn at 8:49 P.M. was made by Kris.\*\*\**

**SMITHFIELD CITY CORPORATION**

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Darrell G. Simmons, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder

**SMITHFIELD CITY CORPORATION**  
**96 South Main**  
**Smithfield, Utah 84335**  
**AGENDA**

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah on Wednesday, **February 25, 2015**. The meeting will begin at 6:00 P.M.

Welcome and Opening Ceremonies by Jeff Barnes.

1. 6:03 P.M. Approval of the city council meeting minutes from the February 11, 2015 City Council Meeting
2. 6:05 P.M. Resident Input
3. 6:15 P.M. Discussion and reappointment of a member on the Planning Commission.
4. 6:20 P.M. Discussion and possible approval of Resolution 15-03, a Resolution updating the prevailing fee schedule
5. 6:30 P.M. Discussion and approval of surplus sale items.
6. 6:35 P.M. Discussion on abandoning a sewer right-of-way on property located at approximately 390 Canyon Road.
7. 6:40 P.M. City Manager Report
8. 7:00 P.M. Council Member Reports
9. 7:20 P.M. Mayor's Report

\*\*\*Temporary Adjournment for regular RDA monthly meeting.\*\*\*

10. Executive Session to discuss personnel matters.

Adjournment

**Items on the agenda may be considered earlier than shown on the agenda.**

In accordance with the Americans with Disabilities Act, individuals needed special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least (3) days before the date of this meeting.

Prepared, posted in the City Office and library, emailed to each Council Member, emailed to the Herald Journal, Smithfield Sun, and forwarded to be posted on the City Web Site on 02/23/15, and the Utah Public Meeting Notice website.