

SMITHFIELD CITY COUNCIL

MAY 14, 2014

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, May 14, 2014. The meeting began at 6:00 P.M. and Mayor Darrell Simmons was in the chair.

The following council members were in attendance: Dennis Watkins, Barbara Kent, Kris Monson, Jeff Barnes and Brent Buttars.

City Manager James Gass and City Recorder Justin Lewis were also in attendance.

The opening remarks were made by Council Member Buttars.

VISITORS: Mike Petersen, Kelly Cannon (Herald Journal), Connor Ashcroft, Greg Ashcroft, Heidi Harper, Clair Haslam, Diane Haslam, Todd Beutler, Scott Archibald, Smithfield 12th Ward Webelos

CONSIDERATION OF CONSENT AGENDA

APPROVAL OF THE MINUTES OF THE APRIL 23, 2014 CITY COUNCIL MEETING

After consideration by the council, the Mayor declared the consent agenda for the April 23, 2014 city council meeting minutes as approved.

RESIDENT INPUT

There was not any resident input.

PRESENTATION BY HEIDI HARPER ON THE CACHE VALLEY TRANSIT DISTRICT

Heidi Harper, the Smithfield City representative on the Cache Valley Transit District board, came before the council to give an update on the transit district.

Heidi informed the council that the board has been studying many different ways to fund the district. The conclusion by the board is to ask the residents of Cache Valley to vote in November if they are willing to support a sales tax increase of .0025% (one quarter of one percent).

Heidi stated she was coming before the council to see if the council would allow for this item to be placed on the local ballot in November as the board was approaching all of the local communities that use the service to ask for the item to be placed on the November ballot.

Jeff asked for clarification if the increase would be an increase to local sales tax that is collected? Heidi stated that was correct it would be an increase to sales tax if passed.

Todd Beutler informed the council that Heidi is a great asset to the board and is a regular user on the system.

Todd explained to the council that the management team of the district has been researching for several years how to make the district financially sustainable. Back in either 2007 or 2008 the citizens were asked to support a sales tax increase at that time and it was narrowly defeated.

Todd informed the council that since the time of the last vote that efficiency in the system has increased 30%. Benchmarks are set for each route and some routes have been removed and others have been added.

Todd commented that the district relies heavily on federal funding to operate and that federal funding is becoming more volatile all the time. The district does not want to have to cut service if federal funding is reduced. Some polling has been done in several cities and it appears the citizens would support a sales tax increase to help the district. The process is to go to each of the cities that the district operates in and ask the council if they would be willing to allow the item on the November ballot. The voters would ultimately decide whether or not to support the increase.

Todd mentioned that for the third year in a row there were over two million trips completed in the system. Certain routes have standing room only and sometimes people have to be turned away because the bus is full. The district is constantly looking at ways to meet the demands of the citizens.

Jeff asked which routes are normally full? Todd stated it was usually the routes in Logan and that the route from Richmond to Logan is normally full by the time it gets to Hyde Park. Todd explained that there is a Franklin County route and that he gets on that bus at Lee's Marketplace in Smithfield and usually there are only a couple of empty seats on that bus. The district does not want people standing for the entire route but sometimes it is not possible. The university is a big user of the system due to limited parking on campus.

Todd informed the council that he had a resolution to give to the council for review and for the cities legal counsel to review as well in regards to putting the issue on the November ballot.

Brent asked how many cities would need to approve the sales tax increase for it to go into effect? Todd explained that 11 communities are served by the district and service would not stop in the cities that do not pass the increase but new services would not be added in those cities. The goal of the district is to get people where they need to be.

Jeff asked if the buses would skip stopping in Smithfield if the sales tax increase is not passed? Todd stated that service would not be stopped but it might not be enhanced or the city could see some type of reduction in service to the community.

Kris asked if everyone in the valley was taxed for the system? Todd stated only the 11 communities that offer service from the system are taxed on the system.

Kris mentioned that the transit district buses some of the school children in the Logan school district. Todd stated that was correct and that they do some busing for the Cache County School District as well. Todd clarified that the transit district cannot offer school bus service but try to offer service and routes that meet the demands of the citizens. Kris mentioned that children from

Mount Logan Middle School had used the system to get to USU for a field trip and it was a great service.

Todd explained that the system allows for a lot of youth to not have to have cars as they have grown up with the system and know what options are available.

Mayor Simmons asked Todd if he had charts or information that showed the changes in the system over the last few years? Todd stated he did have some information to provide to the council but did not have it with him this evening. Todd commented that over the last five years ridership had increased 22%.

Mayor Simmons asked if the information that the district has shows usage by municipality? Todd explained that the sampling is done at each bus stop once every three years. So the information could be current or up to three years old. Mayor Simmons asked Todd to provide the council with this information so it could be reviewed. Todd stated he would send the information to Jim and he could send to the council and other appropriate people.

Mayor Simmons commented that the citizens will be asking the same questions and it will be good to have the information to provide to them for review.

Mayor Simmons liked the idea of allowing the public to vote on the issue but informed decisions need to be made and information needs to be provided to make informed decisions. Todd explained to the council that significant random sampling has been done to see if the proposed sales tax increase should even be placed on the ballot and the district feels like it has the support to put it on the ballot and let the citizens decide.

Todd mentioned that he found it interesting that of the random sampling done only 4% of the people are undecided on how they would vote today.

Todd and the district want the voters to be informed and make a good decision and providing information to the citizens is critical.

Barbara asked why not charge a fare to use the system as opposed to a sales tax increase? Todd explained that charging a fare would add barriers to the system that are hard to overcome. Ridership will decrease if a fare is charged and air quality and traffic congestion will increase as well.

Jeff asked if the district was supported entirely by federal funding? Todd explained that the majority of the funding is from the federal government but that the district does collect around \$50,000 per year from advertising on the buses. The district is worried that the federal funding is becoming more volatile and wants to find other funding sources for the future. Right now the district is not in a crisis but does not want to have one in the future as well. The district currently has a reserve fund that can help out for a short period of time.

Todd commented that in a bad economy the demand for the system is higher and that the district wants to keep people productive and getting educated and to their jobs as well.

Jeff asked what the main positive item would be in doing a sales tax increase versus charging a fare? Todd explained that studies have been done and when a fare is charged ridership decreases by 30% to 50%. The goal of the board is to reduce automobile usage.

Jeff asked if there was historical data that shows ridership dropped if a fare is charged? Todd commented that national studies have been done and most bus systems are college or university systems but there are a few city systems. Some districts went from free to charging a fare, others stopped charging a fare but overall ridership decreases when a fare is charged.

Jim mentioned that efficiency will be sacrificed when a fare is collected as it is time consuming to collect the fare and keep track of who has paid and not paid. Todd mentioned that is correct and that the district is constantly told it is not convenient and the system is not currently fast enough now even when a fare is not being charged.

Mayor Simmons thanked Todd and Heidi for coming before the council and asked Todd to provide the council with the information, charts, graphs and any other items the district has for the citizens to review. Todd stated he would provide a copy of the resolution for review as well.

THANK YOU FROM THE COUNCIL TO CLAIR AND DIANE HASLAM FOR YEARS OF SERVICE AT THE SENIOR CITIZEN CENTER

Barbara asked Diane and Clair Haslam to come before the Council so they could be thanked for their years of service at the Senior Citizen Center. They have overseen the Senior Citizen Center program for 17 years and they will be hard to replace. Barbara stated she is very impressed with Clair and Diane's dedication to the city and those attending the center.

Barbara commented that Diane and Clair created the program for the city.

Diane and Claire were not even asked to volunteer at the center. Diane stated she heard they needed help at the center and she was willing to help and a meeting was called. Duaine Erickson put her in charge at that meeting. Diane stated she had no idea what the center did or offered. In the beginning only a program and refreshments were offered. Diane then thought why not have a meal? That is how the meal program started. Right now there are around four to six cooks helping on a weekly basis. Thirteen people helped today. There were 51 total customers today.

Diane stated she was at the center from 8:30 A.M. to 2:00 P.M. and that is the standard on Wednesdays. Barbara stated that time did not include purchasing of groceries or planning the entertainment either.

Diane mentioned there are many volunteers but most are starting to have health problems and can no longer help as they get older.

Barbara said she felt like the Haslam's were being taken for granted for their service to the community and they needed to be thanked.

Barbara mentioned that Diane is required to have a food manager's license. Some of the other members have a food handler's permit. The city's permit is based on having one person with a food manager's license and Diane's license is good through June 2014.

Barbara asked if the food manager's license has to be renewed yearly? Diane responded it is renewed every three years and she has renewed it approximately three times over the years.

Barbara asked for suggestions of how to improve the facility.

Diane mentioned that around 150 senior citizens have passed away since the program started. Diane commented that if people have friends they will normally come out on Wednesdays to participate. Diane also expressed concern that some of the younger senior citizens were not coming out to attend. Barbara mentioned that once people attend for the first time normally they will keep coming once they see how fun the program is and what is offered.

Diane reminded the Council that the senior citizens only meet on the second Wednesday of the summer months.

Diane expressed concern that some of the senior citizens only get one hot meal per week and it is at the citizen senior citizen luncheon. Most seniors do not cook when they are alone.

Barbara commented that Clair and Diane created the program from nothing and there is no way they can be replaced.

Diane commented that it has been a challenge and has been very interesting over the years. Diane mentioned they have had a lot of very good experiences. There have also been a lot of fun experiences. It has been rewarding and challenging at the same time.

Diane stated that it was hard when a senior citizen passed away as it was like losing a member of their family.

Mayor Simmons thanked the Haslam's for their service as he mentioned he served in many other areas with them in the past. The senior citizen center is a Herculean effort to oversee. The Haslam's need to be recognized more publicly; they certainly deserve it. The Haslam's are the spirit of what a community needs according to Mayor Simmons. The program has not always been easy or convenient but the Haslam's have always got it done. The Haslam's have touched many lives and now hopefully in retirement they can have fun and enjoy their time.

Mayor Simmons mentioned he had attended some of the meetings in the past and they were very well done.

Diane mentioned that those 55 years of age and older can attend.

Mayor Simmons commented that the Haslam's could not be thanked enough for their years of service and dedication to the city and center.

Clair mentioned that Diane has run the program and he helps assist her. Diane has always done the ordering and planning. Clair stated he helps where he can but Diane has always been the overseer of the program.

Mayor Simmons thanked Clair and Diane for all their years of support and said it would be very hard to replace them.

Mayor Simmons asked the Clair and Diane what their future will hold? Diane mentioned they will finally be moving to another house and they will get their old house cleaned out and sold. Diane stated that she would like time to relax but she will be attending the senior citizen center in the future.

Brent and Dennis thanked Clair and Diane for their years of service.

Barbara thanked the Haslam's for attending the city council meeting and for their 17 years of dedicated service.

CONTINUED DISCUSSION AND POSSIBLE VOTE ON THE CITY INVESTMENT POLICY.

Mayor Simmons reminded the council this topic had been discussed at the last council meeting and some changes were requested to a section of the policy.

Jim stated the requested modifications to the policy had been made. The "Roles and Responsibilities" section had been changed. There were two locations in the document that were changed. The council and the mayor will play a bigger role in the policy. The mayor and city council were not included in the earlier version. Changes to city investment funds will be reported to the mayor and council for approval. The council and mayor can review all investment funds at any time.

Mayor Simmons stated he thought the policy is what the council had asked for. This policy has been in effect in the past but has not been in a written form. Jim stated that was correct.

Jim also mentioned that this answers questions in the future and clarifies what is going on in regards to what the city treasurer does. The policy will help with some employees job descriptions as well.

Jeff asked if this policy would have to be evaluated or renewed yearly? Jeff asked why the policy was being implemented now? Jim stated it is not a required policy but some other cities have implemented a policy. The city has never had this written policy in the past. Jane Price, the city treasurer, asked for clarification on some of her job duties and responsibilities. This document helps clarify some of those details.

A motion to adopt the Smithfield City Investment Policy was made by Dennis, seconded by Brent and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 14-05, A RESOLUTION ALLOWING THE CITY TO JOIN THE REGIONAL SEWER TECHNICAL COMMITTEE

Jim informed the council that Smithfield City had been sending their sewage to Logan City for 23 years. Logan City has been a contractor for Smithfield City in this regard. Logan City owns the sewer lagoons. Smithfield City contracts with Logan City to dispose of the sewage. The current arrangement has been very cost effective for many years. Several other local communities contract with Logan City as well. North Logan City was the first to contract with Logan City. Smithfield City was the second city to contract with Logan.

Jim reminded the council that the sewer lagoons will no longer treat the sewage to state and governmental standards and a new facility is required to be built at an estimated cost of one hundred and eleven million dollars.

A concern of the contract cities is a lack of voice on how the treatment is currently handled and a new facility is needed to accommodate the needs of all of the communities in the future.

Jim mentioned the outlying communities would like to have ownership in the Logan system as well. Logan City does not agree in wanting to allow the outlying communities to have ownership. The outlying communities would like Logan to consider forming a district.

The proposed committee is being formed with the blessing of Logan City. An advisory committee would be created. The advisory committee would not be involved in the day-to-day operations of the facility. The committee would be better acquainted with what is going on in the system and have a better understanding of the treatment process. The new system will not be online for four to six years. The proposed agreement allows the outlying cities to be part of the current process. The committee does not support or endorse any management or organizations. The committee is simply to see what is happening with the system right now and offer input. This agreement would only be part of the current lagoon system and not the new proposed future system.

****Jim read proposed Resolution No. 14-05.****

Jeff asked what Logan City was not supporting? Justin responded Logan City was not in favor of the forming of a district.

Jeff asked specifically who at Logan City was not in support of the district? Jim responded that Mayor Petersen, city attorney Kimber Housley and environmental director Issa Hamud were not in favor of the district.

Mayor Simmons mentioned that several people were already meeting about the concerns that Jim had mentioned. The resolution would make the group that is currently meeting an official committee.

Jim informed the council that the current resolution was different from the resolution Logan City was considering adopting. Some of the wording in the document had been changed from Logan's version they had given to all of the outlying communities. River Heights has passed the proposed resolution. Several other communities were reviewing the resolution at their next council meeting. All other communities except Logan City were passing the current resolution as written. Jim asked for an extension of time to retrieve Exhibit "A" to show to the council before a decision was discussed.

DISCUSSION AND POSSIBLE VOTE ON APPROVING THE TENTATIVE BUDGET FOR ALL FUNDS FOR THE PERIOD OF JULY 1, 2014 THROUGH JUNE 30, 2015

Jim informed the council that the budget they were reviewing was almost identical to the original budget that was distributed but that it now incorporated actual insurance rates rather than estimates.

One item had been added to the sewer fund. As part of the sewer maintenance program the sewer lines need to be cleaned and videoed periodically. The city does not have a way to do the camera work. The city has a truck to do the cleaning but Jim was not sure how well it would be done and another person would have to be hired by the city to help out. Jim stated that \$29,000 had been added to the sewer expense budget to allow for one-quarter of the city sewer lines to be cleaned and videoed. The entire city would be cleaned and videoed every four years.

Brent asked where the \$29,000 estimate came from? Jim stated that a bid had been solicited and received. Justin stated that the contractor is Twin "D" and in the long run the city will save money on insurance costs as the city insurance provider offers a reduction in premiums when the sewer lines are cleaned and videoed on a regular basis.

Jim stated that there are 400 to 500 manholes in the city that are checked on a yearly basis but that the lines have not been cleaned or videoed in the past.

Mayor Simmons asked how Logan City handles this issue? Jim stated that Logan has two trucks and crews of city employees to handle this job. Brent mentioned that he knew some of the videoing was done by a contractor hired by the city.

Jim informed the council that he had reevaluated the golf course budget as there were some items that keep getting put off year after year and in the long run it would hurt the golf course and the city. Jim had adjusted the revenues as they were overly optimistic on the first draft of the budget. Jim informed the council that the general fund may have to help the golf course fund for some needed expenses depending on how revenues come in over the next twelve months. Right now the proposed budget shows the general fund transferring \$23,035 to the golf fund.

Jim reminded the council that employee raises have been calculated at 2.5% and he had used that as a blanket number in the first draft but had gone back and adjusted the number to actual in each department.

The tentative budget shows a transfer of \$48 from the general fund to the reserve as currently proposed.

Dennis commented that the last budget year started at \$56,378 needing to be transferred from the reserve fund to the general fund so this was a good improvement. Jim stated the yearly goal was to break even and not take from the reserve.

Dennis asked if the changes to the original draft included changes to the projected general fund revenues? Jim stated he had two additional months of sales tax and franchise tax information and was better able to make projections on those two items for the tentative budget. Dennis stated the changes amounted to an increase of \$45,000.

Mayor Simmons asked how building permits were being projected? Jim commented that he was budgeting for 60 new units. In the past there had been as many as 120 new units and there were 83 last year. March of this year was slow but there had been an increase in permits in April and May.

Mayor Simmons thanked Jim for the budget being created in a conservative manner to allow for growth in certain line items in the future if needed.

Jim reminded the council that after the tentative budget is approved it will be posted on the city website for the public to view. There will be a public hearing in June and the final budget has to be approved no later than June 22nd.

Mayor Simmons commented the budget is very tight like in years past but well thought out and detailed.

A motion to approve the tentative budget for the period of July 1, 2014 through June 30, 2015 for all funds was made by Jeff, seconded by Kris and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None.

UPDATE ON HEALTH DAYS ACTIVITIES

Kris stated the family bike ride was a huge success again this year; tiny scooters to full-sized bikes were part of the program. There was a great turnout and a lot of new people got involved. The organizers of the event did a great job; like always. Every child received a prize at the end.

The location of the mountain bike challenge was changed due to the poor weather. Everybody involved still had a good time and were covered in mud by the end of the ride. The weather was

not good but there was approximately 28 people that participated. There were 135 people to the bike challenge.

Everyone involved like the day of the bike challenge being moved to midweek.

The music in the music competition was beautiful and there is some amazing talent in the city. It is a busy time of year but the city would like to find ways to get more people to attend and to participate.

The youth theatre presentation of the “Princess and the Pea” was a great success. Justin said he had been told there were over 1,300 in attendance to the theatre presentation.

Kris informed the council that the youth theatre director had got in a wreck just previous to the theatre presentation but still participated in the theatre program. Kudos to Susan and her staff.

On the Saturday fun run, only five people that signed up did not attend. The rain was pouring when it started but the course was beautiful.

The parade was good like always. Some people still wish the parade was on Main Street.

Overall health days turned out great considering how bad the weather was.

The horse track at Forrester Acres was pure mud. In the future, the city might need to find a better way to get people to the horse area.

There will be a final meeting for the Health Days committee.

The recreation center does an amazing job with the entire Health Days celebration. Dani and Brett doing an amazing job. They are always in control and manage the situation perfectly.

Barbara wondered if in the future the winner of the young musicians contest could perform at the children’s theatre? Kris mentioned that next year maybe first place could perform one night and second place another night. Justin suggested better advertising as he was not even aware of the youth theatre presentation until recently. Mayor Simmons commented that the program is very neat and should be attended by members of the community. Kris commented that the program was quality and well done.

Kris thanked the tree committee and Jeff for combining the kid’s poster day and the Arbor Day project into one; it was pure genius. Mayor Simmons commented he liked the location of the tree planting at Forrester Acres. Kris also mentioned that she liked having people there to explain how to plant trees properly. They did a great job in their presentation. Mayor Simmons thanked Phyllis Smith and the rest of the tree committee for all they do.

Mayor Simmons asked if there was any input on the carnival on Main Street? Justin stated he had received a couple of complaints regarding the carnival. The carnival owner had agreed not to open until 3:30 PM on Saturday and a couple of vendors had reported that the carnival opened

before 3:30 P.M. Justin explained that the vendors that were concerned stated they played by certain rules and expected everyone else to honor their commitments as well.

Mayor Simmons still said he receives requests to move Health Days activities back to the city center area.

Kris stated that there will be a thank you dinner for everyone involved in the next couple of weeks.

Brent suggested having a marshal to keep the pace of the parade moving and also suggested ending the parade on 100 North so people can go straight or turn left or right.

Mayor Simmons suggested sending any suggestions about Health Days to Kris. Kris said that it is always good to discuss the good and bad of the activities and celebration.

Barbara asked if Clair and Diane Haslam have ever been a citizen of the year for the city? Jim responded he was not sure. Mayor Simmons mentioned that Dan Gyllenskog was the citizen of the year last year and sadly he had passed away this week.

Mayor Simmons asked how the horse pulls had gone? Jim responded it was a muddy mess. Kris responded that there was a bunch of water from the recent storms and it made it muddy to attend and perform.

Barbara asked if the Blue Sox still played their games on Saturday night? Brent responded that they did play.

Mayor Simmons commented that after four years of good weather the city was due to have poor weather this year but overall the celebration was still great and Saturday had pretty decent weather.

Barbara commented that the runners go in all conditions and still had a great turnout.

Mayor Simmons commented that it was a great event and that he missed having Dennis in attendance but was thankful he was away with his family in Iowa. Dennis mentioned he was in Iowa visiting with family and attended a parade and they have a daytime and nighttime parade on the same day. The city is very involved in the celebration in that area.

Brent asked how the lighting worked on the floats at night? Dennis responded that a lot of the floats had generators running Christmas tree type lights. Dennis also mentioned that there were more floats in the Iowa parade than in the Smithfield parade. The celebration was a big city event. The nighttime parade did not start until between 9:00 P.M. and 9:30 P.M. The parade winds all throughout the city and goes in all directions not just a straight line in one section of town.

Mike Nielsen was honored as the grand marshal of the parade this year.

Kris mentioned that someone had kept track of the number of semis on Main Street during the parade time and it would be very dangerous if the parade was moved back to the highway. Barbara mentioned there is not an alternate route for the semi-trucks during the parade either.

Mayor Simmons asked Kris to report on the results of the final meeting from the Health Days committee this year.

CONTINUED DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 14-05, A RESOLUTION ALLOWING THE CITY TO JOIN THE REGIONAL SEWER TECHNICAL COMMITTEE

Jim provided the council with a copy of the resolution as presented by Logan City.

****Jim read Logan Cities proposed resolution.****

Jim provided the council a copy of Exhibit "A" of the resolution which had been agreed upon by all the cities including Logan.

Mayor Simmons mentioned that in the past none of the outlying cities have had a say in the budget for the wastewater system.

Jim stated the resolution would give a role for the ad hoc committee that had been meeting previously. Logan City would still be in charge of the lagoons because they are still being utilized and owned by Logan City. The resolution can easily be changed or modified when the mechanical plant is brought online in the next few years.

Brent asked how the proposed resolution would work if Logan City had a different resolution than all of the outlying communities? Jim stated that Exhibit "A" is the same for all communities including Logan. The functionality of the committee would be the same. Jim stated the resolution was changed to meet the demands of the outlying communities. Some of the language was changed to match the needs of the outlying communities. The duties and responsibilities of the committee are the same in both resolutions.

Mayor Simmons asked Jim his thoughts on the committee as Jim had dealt with wastewater issues for many years? Jim stated this committee would help to suffice some of the current concerns. The committee had not existed in the past. At this point it was the only thing that was going to be accomplished or allowed by Logan City. This committee had been being worked on for over two months. The committee should work together for the next couple of years. The committee would also get some clarity for the future project. The committee could review and change the agreement between the communities at any time. The committee may no longer function or exist when the new system is brought online. It is an unknown what will happen when the new system is created. Nobody can predict which direction the new system will go.

Jim stated he understood Logan City's position on not wanting to form a district. They are the biggest community and biggest user of the system. They have been in control since the start and built the lagoons themselves. They have no reason or need to change what they are doing. Most

of the outlying communities have been involved for over 20 years on the current system. Nibley being the youngest community on the system.

Jim stated that the greatest growth in the future will not be in Logan. There might be industrial or commercial work in Logan but new homes will be in the outlying communities. The outlying communities recognize the growth will be in their areas. This has changed over the last 20 years. Right now this committee is the best option to work together; now and in the future.

Mayor Simmons stated he was glad to be part of the plan of what Logan was doing. This committee gives more clarity and options for the outlying communities. A district is not being formed with this committee. This committee has no type of authority.

Jim stated he was still not sure what would happen in the future whether a district would be formed or not. There are pluses and minuses to a district.

Jim informed the council he had talked to the DWQ and they gave some options for all of the communities consider. Jim informed the council that a strong interlocal agreement was a possibility. Jim also mentioned that an organization could be formed giving ownership to all of the communities but not having to form a district.

Jim stated that a district is independent of each city and not controlled by a specific city.

Jim informed the council that the DWQ would be meeting with representatives of the outlying communities on May 28th to discuss their concerns.

Jim mentioned that Logan City thinks they are being flexible in what they are allowing to happen but the outlying committees do not see it that way at this time.

Brent asked who would be obligated to pay for the old trunk lines in Logan City if they failed? Jim said nothing was changing in that regard in the forming of this committee. Logan would be responsible for their expenses. Smithfield would be responsible for their expenses.

Jim informed the council that a letter had been sent to the DWQ from the outlying communities that use the Logan sewer treatment facility. The DWQ has concerns about the outlying communities where the DWQ is loaning \$70 million to the City of Logan. The DWQ would like to meet with the outlying communities to discuss their concerns.

Scott Archibald from Sunrise Engineering came before the council and stated that he had listened to the concerns of the outlying communities. The DWQ was going to check and see if they could put any conditions on the \$70 million loan approval to Logan City. The meeting on May 28th will answer a bunch of questions.

Jim stated the goal of the committee is to come up with an agreement that all of the outlying communities as well as Logan could agree on. Jim was hopeful that each community could find middle ground on the project and work together.

Barbara asked if Jim would be the city representative on the committee? Jim stated that was correct; he is actually the committee chairman.

Dennis asked if this resolution would in any way jeopardize the viability of the three city proposed study? Jim stated no that was a separate agreement and study.

A motion to adopt Resolution 14-05, A RESOLUTION TO ESTABLISH A REGIONAL WASTE WATER TREATMENT TECHNICAL COMMITTEE BETWEEN THE CITY OF LOGAN, SMITHFIELD CITY, HYDE PARK CITY, NORTH LOGAN CITY, RIVER HEIGHTS CITY, PROVIDENCE CITY, AND NIBLEY CITY REGARDING WASTEWATER TREATMENT was made by Barbara, seconded by Brent and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

CITY MANAGER REPORT WITH DISCUSSION AND MINOR DECISIONS AS NECESSARY

DISCUSSION ON DOG & CAT LICENSES

DISCUSSION ON SEWER TREATMENT STUDY

Jim informed the council that the number of dog and cat licenses being purchased is down compared to years past. As the population of the city increases there should be more and more animals brought into the city but the number of licenses purchased continues to go down. The feeling of the office staff is that there are many animals that are not getting license properly. The office staff has not yet spoken with animal control or the police department to this point to get their input on the subject. The office staff is looking at different ways to identify which animals are not being licensed. One thing that is being done is comparing the old licenses to new license purchases. In the past, a member of the office staff has called pet owners that had not renewed their licenses. Most people forget to license their animals if they don't get several reminders. The office staff needs options on how to identify animals that have not been licensed or had their license renewed.

Jim and Justin expressed concern about how aggressive and by what means the council would like to pursue finding out where these animals are located and getting them licensed.

Brent asked if the computer program showed which licenses were issued on a year-to-year basis? Jim reminded the council that the office is in the midst of changing software programs but overall the number of licenses issued is down.

Brent asked if license sales were down more than one third? Jim responded he was not sure but he knew the percentage was significant.

Jeff agreed that the number of licenses should increase and not decrease as more animals were being purchased than those dying in a single year.

Mayor Simmons asked if sending everyone a letter would be the best way to start educating the public? Justin responded that possibly putting an insert in the city utility bill would be a good first option.

Justin also asked the council for guidance on if they would be willing to not charge late fees for a one-month period of time for those pet owners that had not licensed their animals to get them licensed? Jim asked the council if they would like to consider prorating the fee that is charged by the city for a yearlong license? Kris commented that she did not want to prorate the fee.

Barbara asked if all dogs need to be licensed? Justin responded that all dogs must be licensed and that a kennel license is required when a residence has more than three dogs on-site.

Jim also expressed a concern for animals that are not licensed not having the appropriate rabies vaccinations.

Barbara liked the idea of sending out an educational newsletter as the first step.

Justin stated that most people are very good about licensing their animals and some forget and some just refuse until they are forced to comply.

Barbara asked if cats are required to have a license? Justin responded that a cat license is required and cattery license is required in some instances.

Barbara liked the idea of educating the public. Kris agreed and thought it was a good idea to include with the newsletter. Jim concurred that the newsletter would be a good starting point.

Brent stated by educating the population that some neighbors may turn in their neighbors that have not properly licensed their animals.

Barbara stated she knows that some people are not aware they need a kennel license.

Jim stated that the city office staff tries to educate the residents; when possible.

Mayor Simmons stated that he liked the idea of starting off with educating the public first.

Scott Archibald commented he thought that animals were revisited in a recent city ordinance? Mayor Simmons responded that ordinance had to do with chickens.

Jim stated he would put together a flyer and have the council review before including with the next city newsletter.

Jeff Barnes asked if the dogs located by his residence were licensed? Jim stated he was not sure but he could check and find out.

Jim informed the council that the current three city sewer treatment study was almost complete and would be brought to the council for review at the next council meeting.

Scott informed the council that the data in the study was the same information that Logan City used for their wastewater treatment study. This study just took in a big view of what would happen if the three communities (Smithfield, Hyde Park, North Logan) combined into one system. The study takes into account location, cost and state and EPA regulations. Different types of plants and types of treatment were considered also. The end result of all the treatment is the same but the process is different in some cases.

Scott stated at the beginning of the study he was concerned that not all of the waste from North Logan could get to Smithfield by gravity flow. Scott was concerned about the businesses located on Main Street in North Logan.

Scott informed the council upon further examination that the entire system can be done with gravity flow. Right now North Logan's flow goes down Airport Road and then go south by S&S Sports. Smithfield and Hyde Park combine into one trunk line to deliver their wastewater to the Logan main line. The two lines are about a block and a half apart. North Logan could run through a right-of-way to attach to the Hyde Park and Smithfield line. The study looked at piping the entire project. There is the possibility that some areas could use open canals. That would require some type of agreement with the local landowners. A mechanical plant is being proposed.

Scott informed the council that after reviewing the study with Jim that the original population numbers were determined to be wrong. The plant was originally sized at 3,750,000 gallons per day but the actual required plant in 4,250,000 gallons per day. The study takes into account population estimates out to the year 2040. Scott informed the council that he was aware of the hard costs that Perry City had just incurred and used them in the study plus an inflation factor.

The study includes the hiring of three new employees; one being a lead technician and two assistants.

Power costs are high with a mechanical plant.

A ten acre site would need to be purchased for the plant.

A contingency is allowed in the plan as well as there are still a few possible unknowns including groundwater issues.

Scott stated he felt very comfortable with the study and after it was completed the estimated cost per month is comparable to the proposed rates of Logan City.

Jim stated one concern of a three city system would be where would the communities get the financing? What would the interest rate be?

Also another issue would be the point of discharge. Right now all of the communities discharge from one point in the Logan City system. Jim stated he was made aware by some members of the state that it would be hard to get approved for an additional discharge point.

Dennis asked why a point of discharge was required? Jim stated in some cases the effluent can be discharged onto land. A big area of storage would be required for the winter months since none could be discharged onto the land in the winter.

Scott stated Hyrum City does a little bit of land application and they also pump some of the effluent back into the city irrigation system. The effluent meets the quality standard that is required to be used for agricultural purposes.

Scott stated mechanical plants are quite small and do not require very much land. The proposed plant would be on 10 acres.

Brent asked if a membrane system was being considered? Scott responded that a membrane system is very efficient but O&M costs are much higher in a membrane system. Richmond and Hyrum currently operate on a membrane system. A lot of power is required to force the product through the membranes. Membrane systems have a higher yearly cost of power.

Jim stated there is a break point to consider on a membrane system and the amount of flow is a big factor.

Brent asked what Preston City was using? Jim responded they use an oxidation ditch. Scott responded that the proposal for the three city study is an oxidation ditch.

Barbara asked if it would be possible to combine the discharge point with Logan City? Jim stated it been talked about but had not been pursued to this point. It could be talked about in the future.

Barbara mentioned that UDOT did not want to allow new access points onto the highway maybe the state would be inclined to combine the discharge points for the sewer system.

Brent asked if the current property owned by the Smithfield west of town would work? Jim responded that it would be difficult to work as the elevation is higher than North Logan. Scott responded that some of the sewer depths vary from 7 feet to 24 feet.

Barbara mentioned the hope of the study was to see if there would be a cost savings to have a three city system.

Jim said pumping needs to be avoided at all costs as it is very expensive. Scott emphasized to the council that the proposed system could be done without pumping.

Jim stated he would get a copy of the study to the council for review.

Dennis asked how much of the 111 million dollars for the Logan project would be attributed to Smithfield? Jim responded he thought approximately \$20,000,000. Scott mentioned that about 12% of the Logan system is designated for the needs of Smithfield.

Scott stated that the interest rate on the loan could be a big factor in determining if the system is viable for the three cities.

Mayor Simmons asked if a district would have to be formed by the three communities? Jim stated that a district could be formed or an interlocal agreement could be drafted.

Mayor Simmons asked if the life of the system was estimated at 25 years? Scott stated that was correct.

Brent expressed concern that if Logan obtained a couple of big commercial users that the system would lose all of its capacity for the outlying communities.

Scott suggested an interlocal agreement with the three communities. Scott mentioned that he works with two communities right now that they did an interlocal agreement and it is based off a 61%/39% split of the costs based on flow and some other factors.

Brent asked how the study takes into account possible introduction of big commercial users to the three city system? Jim commented that the study is based off of current trends and analysis out to the year 2040.

Jim showed the council a copy of the new proposal to add 40 new parking stalls at Forrester Acres for approximately \$20,000 to \$25,000.

Barbara asked if the proposal was all on property currently owned by the city? Jim stated that was correct. The proposal was to use some land to the east of the existing parking lot by the football field and put the new parking stalls there. Neither of the two buildings in that area would have to be removed. Soccer, baseball and football would all benefit from the additional parking stalls but those attending Blue Sox games would not.

Jim mentioned that park impact fee funds could be used to pay for the project if the council wanted to consider that option.

Jim asked the council to tour the area and come back with comments or suggestions.

Kris asked what the two buildings currently located in that area are used for? Jeff commented that one is a restroom and the other is the tower building that is used as a concession stand on occasion.

Barbara asked if the project was for this budget year or the new budget year? Jim stated if the council approved the project it would be in the new budget year.

Barbara asked if the Pitchers were still going to be approached about selling their land to the north? Jim stated right now the city was not in a position to purchase that land from the Pitchers as it would cost more than the city could currently spend.

Jim showed the council a drawing of the south end of Sunset Park. The retaining wall on the east side has been completed. The north part of the project, at the south end of the park, would be a pavilion, playground equipment would be located in the middle and a restroom would eventually be built to the south. There is enough area in the playground area to add three or four swings.

Jim informed the council that the restroom project would be a future project but that the sewer line has been stubbed in already.

Jim reminded the council that the playground equipment had been purchased last winter and would be installed this summer.

Kris commented that people would park on the road to the east. How would they get to the pavilion and playground area; through the retaining wall? Jim stated the area would not be accessed from the retaining wall as it is four to six feet tall in certain spots. There is the possibility to install railroad tie stairs at one end of the retaining wall.

Jim informed the council that a sewer management plan needed to be adopted by the end of the year. The plan discusses how the city will take care of its sewage. A boiler plate plan had been used by several cities and modified to the needs of each city. Jim asked the council to review the proposed plan as it would be talked about at future council meetings.

Jim informed the council that Chad Daniels needed a few minutes to discuss the sprinkler control system at the golf course.

Chad explained to the council that there is a control system that turns the sprinklers on and off for the golf course grounds. The system was developed in 1991 and purchased by the city in 1993. The program is DOS based and there is one specific computer at the golf course that is used to operate the system. The program will only run on a Windows XP based system and Windows XP is no longer supported. The control system activates over 20 transceivers to turn the sprinklers on and off. The transceiver accepts the signal from the computer and then turns the sprinkler head on and off. The transceivers cannot be repaired any longer and parts are not available for purchase. The company that developed the system was bought out and now the technology is gone. Nobody has the schematics from when the system was developed. The company that purchased the company that had the technology found out it is not feasible to maintain and got rid of the system.

Chad informed the council that he had been checking on EBay and even called the person that developed the system looking for replacement parts. Around four to five of the transceivers go out on a yearly basis due to static, lightning or by just wearing out. When the transceivers don't work the system cannot be operated.

Chad reminded the council that this was not a new topic and been discussed in the past but now it has reached the point that the system can no longer function as four of the transceivers are bad.

Chad mentioned that Turf Equipment has the state bid for this type of system and he would be meeting with them the following day to get some current cost estimates. The system will be expensive and the hope is to start with four new units. If a system is purchased it will require the course to operate on two separate operating systems; the old and the new.

Jim mentioned this issue had been discussed in the past and that a new sprinkling system would cost \$1,500,000 to \$1,700,000 but the current issue at hand is just a small portion of the entire system. Chad concurred and said the current issue is with the control system only. The current

control system is radio operated and the transceivers are hard wired to the sprinklers. A new system would not require any new wire to be pulled.

Jim stated the biggest issue is how to pay for the new system. The numbers are not available yet but most likely the golf course cannot pay for the system upgrade.

Jim reminded the council that the golf course is an enterprise fund and that rates in the other enterprise funds can be raised to cover costs but not in the golf course fund. If the rates are raised; the customers will go to other courses that are cheaper. The golf course has to be competitively priced with other local courses to be able to compete for business.

The upgrades to the sprinkling system will not bring additional revenue to the city.

Chad informed the council that he has worked with six golf professionals and Eric Kleven is the best he has ever worked with. Eric is always promoting the golf course and building relationships with businesses. Eric is tirelessly promoting the golf course and great at what he does.

Chad mentioned that since 2008 golf course usage has been contracting. In the last year, 156 golf courses closed and only 18 new ones opened in the United States. It is a tough market to be in and be competitive.

Mayor Simmons stated that golf is the number one revenue generating sport in the State of Utah. Jim concurred and stated that the golf course not only brings revenue to the city but people spend money at more places than just the golf course when they visit the city.

Chad mentioned that the new café should help out as well as it is bringing something new to the golf course.

Chad informed the council that Verizon is working on the boring work for the new cell phone tower and it will take about another six weeks. Verizon pays the city \$1,000 per month to lease the land where the cell phone tower is located.

Barbara asked how the Health Days tournament went? Chad stated it was good and that the scramble over the weekend had been okay even with the bad weather.

Jim informed the council that Lundahl Building Systems was the second place bidder on the library project and they were disappointed they did not get awarded the contract. They are upset and took their tournament that is normally at Birch Creek to the Logan River golf course this year. Chad stated they do their company parties at Birch Creek as well and the revenue from their events will be hard to replace. Jim stated that there was nothing that could be done; the project had to go to the lowest bidder based on how it was approved and advertised. Chad stated that both Todd and Teresa Lundahl play at the course on a regular basis and he hoped they would continue to do so in the future. Mayor Simmons commented that they will be back in the future and they will want to bid future projects that the city is involved in.

Barbara mentioned that the course looks amazing.

Mayor Simmons asked Chad and Jim to get the cost estimates on the new system and report back to the council.

Chad stated that Turf Equipment has the state bid and they operate a Toro system which is the number one rated control system in the country.

Chad will obtain cost estimates and report what Turf Equipment has to offer.

COUNCIL MEMBER REPORTS WITH DISCUSSION AND MINOR DECISIONS AS NECESSARY

Dennis asked if the council would like to have a ground breaking ceremony for the library project? The project had started but the ceremony would be just ceremonial in nature. If the council wanted to do a ceremony when is a good day and time?

Kris stated since the project had started a ceremony would be anticlimactic. Dennis stated that the tennis court had been removed and a couple of trees removed. Mayor Simmons stated he felt it would be nice to do something. Jim stated he thought it would be nice to do something for the librarian, staff and patrons of the library. A ceremony had been done at the fire station when that project had started. The ceremony could be done at any point.

Mayor Simmons asked if there were any objections to having the ceremony on Wednesday, May 28th at 5:00 P.M.? The council agreed that would be a good time and would allow for the banners of the building project to be hung and the ceremony to be advertised.

Barbara informed the council that the youth council had donated the profit from their Health Days booth to the library project. The youth council had been very active during Health Days and helped in many different places. The closing social would be on Thursday and a new mayor and council would be selected for the upcoming year.

Mayor Simmons asked if applications were still be taken? Barbara stated the deadline had passed but applications were still being taken since there was a lot of interest shown by kids wanting to participate.

Barbara asked the council if they thought the Lion's Club would be willing to help at the senior citizen center with the meal and program? Maybe not just one person but have several people involved at different times. The opening had been advertised and so far nobody had volunteered to help.

Kris mentioned that one way to get some people to help would be to make the position paid. Barbara mentioned that maybe paying someone \$500 a month would be enticing enough to get some people to help. Justin reminded the council that Clair and Diane are currently paid \$250 a month combined.

Barbara said she understood the concern that people don't want to be tied down with such a big time commitment and she was open to suggestions by the council on how to keep the program

going. Mayor Simmons mentioned that it does not have to be one person or couple but could be several different people if needed.

Barbara stated she did not think it would be possible to find volunteers to work every Wednesday from 8:00 A.M. to 2:30 P.M. and have to shop and arrangement entertainment outside of those hours.

Barbara thanked Justin for giving local scout groups tours of the building, letting them sit in the council room and talking about their citizenship merit badge. The experience is a great education tool for the local youth.

Barbara mentioned that she thinks the north gateway to the city turned out very nice and is very attractive as people enter the city.

Kris informed the council that on June 14th the first annual 16 Trail Crossings will be run. It is a 12.2 mile run and starts at Mack Park and over the course of the run the river will be crossed 16 times. Some of the crossings will be dry.

Kris stated that Eric Newell had informed her that Birch Creek was not flowing and the water had been diverted by a backhoe. Kris asked if anyone knew why? Jim stated the city had not blocked the flow and does not even get any water from Birch Creek. Jim suggested contacting Bob Fotheringham to see if he was aware of why it was blocked and to see if it had anything to do with the users with high water rights in that area. Jeff suggested calling Will Atkin as well. Jim stated he doubted it would be Hyde Park that had done it and most likely it was a private user. Scott Archibald commented there are three high water right owners in that area.

Jeff stated that the historical society had a great booth at Health Days and a lot of people expressed interest in what is going on. The tree committee did not have a booth but had planned on having one. The canopy that the tree committee uses could not be located. Right before the parade Jeff had been informed that the recreation center had used the tree committee canopy at the run with the intention of taking the canopy to Forrester Acres after the run was done. The tree committee had not been made aware of this and cancelled having a booth. Jeff expressed concern that this had happened and asked for better communication in the future to make sure it does not happen again.

Jeff informed the council that 120 children had toured the museum and the tabernacle and it was a great teaching and learning experience for everyone involved.

Brent asked what the summer schedule would be for city council meetings? Mayor Simmons responded that there would be one council meeting in June, July, August and September. The meeting for those months would be held on the second Wednesday of the month.

MAYOR'S REPORT WITH DISCUSSION AND MINOR DECISIONS AS NECESSARY

Mayor Simmons stated that he had toured the cemetery and that it looks very nice.

The Mayor asked if the flag would be hung for Memorial Day? Jim stated that was correct; it would be hung for Memorial Day.

Mayor Simmons asked whose responsibility that was? Jim stated he thought Dean had made that assignment in the past. Mayor Simmons commented that he thought the flag needed to be raised on each holiday.

Mayor Simmons expressed concern for all the loose grass on the headstones and roadway. Jim stated it can be dealt with and the department would like to get a blower to help with this task but it did not make it into the budget for this year.

Mayor Simmons informed the council that an older headstone had been pulled over onto a child during a recent burial when some kids were playing. The Mayor would let Jim know the location of the headstone so it could be looked at and moved if needed.

Brent asked if there had been any feedback on the recent ordinance updating the rules of the cemetery? Justin stated he had not heard any comments to this point. Mayor Simmons mentioned he had received one phone call and the family would like to meet to discuss the issue.

A motion to adjourn at 9:02 P.M. was made by Kris.

SMITHFIELD CITY CORPORATION

Darrell G. Simmons, Mayor

ATTEST:

Justin B. Lewis, Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, Utah 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah on Wednesday, **May 14, 2014**. The meeting will begin at 6:00 P.M.

Welcome and Opening Ceremonies by Council Member Buttars.

1. 6:03 P.M. Consideration of the Consent Agenda
Approval of meeting Minutes from the April 23, 2014 City Council Meeting
2. 6:05 P.M. Resident Input
3. 6:15 P.M. Presentation by Heidi Harper on the Cache Valley Transit District.
4. 6:25 P.M. Thank you from the council to Clair and Diane Haslam for years of service at the Senior Citizen Center.
5. 6:35 P.M. Continued discussion and possible vote on the city investment policy.
6. 6:45 P.M. Discussion and possible vote on Resolution No. 14-05, a Resolution allowing the city to join the Regional Sewer Technical Committee.
7. 7:00 P.M. Discussion and possible vote on approving the tentative budget for all funds for the period of July 1, 2014 through June 30, 2015.
8. 7:15 P.M. City Manager Report with discussion and minor decisions as necessary.
Discussion on Dog & Cat Licenses
Discussion on Sewer Treatment Study
9. 7:30 P.M. Council Member Reports with discussion and minor decisions as necessary.
Update on Health Days Activities
10. 7:50 P.M. Mayor's Report with discussion and minor decisions as necessary.

Adjournment

Items on the agenda may be considered earlier than shown on the agenda.

Smithfield City Council Meeting, May 14, 2014

In accordance with the Americans with Disabilities Act, individuals needed special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least (3) days before the date of this meeting.

Prepared, posted in the City Office and library, emailed to each Council Member, emailed to the Herald Journal, Smithfield Sun, and forwarded to be posted on the City Web Site on 05/12/14, and the Utah Public Meeting Notice website.