

SMITHFIELD CITY COUNCIL

MAY 27, 2015

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, May 27, 2015. The meeting began at 6:03 P.M. and Mayor Darrell G. Simmons was in the chair.

The following council members were in attendance: Dennis Watkins, Barbara Kent, Kris Monson, Jeff Barnes, and Brent Buttars.

City Manager Craig Giles and City Recorder Justin Lewis were also in attendance.

City Engineer Clay Bodily was in attendance for a portion of the meeting.

The opening remarks were made by Brent Buttars.

VISITORS: Kai Schwartz, Maho Schwartz, Don Barringer, David Lillywhite, Scott Archibald, Jay Downs, Michelle Downs, Jeremy Hunt, Tom Maples, Jordan Bennion, Josh Scott, Coltin Larsen

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM THE MAY 13, 2015 CITY COUNCIL MEETING

A motion to approve the city council meeting minutes from the May 13, 2015 city council meeting was made by Dennis, seconded by Brent and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars
No Vote: None

RESIDENT INPUT

There was not any resident input.

INTRODUCTION OF NEW POLICE DEPARTMENT EXECUTIVE ASSISTANT AUBREY MURDOCH.

Police Chief Travis Allen informed the council Amy Jones left the police department in April as her husband had accepted employment in Michigan. The position was advertised and eight applications were received. The applicants were narrowed down and four interviews were held. Aubrey Murdoch was selected as the best applicant for the position. Aubrey has over seven years of office management experience. The feedback so far has been very positive as Aubrey gets issues resolved and takes initiative to make things happen.

Aubrey introduced herself and her four year old daughter; Shaylee.

Mayor Simmons asked Aubrey where she had previously worked? Aubrey stated for Caisson Laboratories; they are a business similar to Hyclone or Thermo Fisher. Aubrey stated she worked there for approximately six years and helped in sales and marketing.

Jeff asked what jobs Aubrey had done while working at IHOP? Aubrey remarked she had been a server and hostess there during her high school years.

Chief Allen informed the council the new police uniforms had been received and are being used.

DISCUSSION WITH REPRESENTATIVES OF CACHE COUNTY CORPORATION REGARDING A PROPOSED WATER CONSERVATION DISTRICT.

Bob Fotheringham and Craig Buttars, representing Cache County Corporation, came before the council to discuss the proposed water conservation district that is being discussed throughout Cache Valley.

Some of the highlights of the power point presentation by Bob and Craig.

Cache County Corporation has created and adopted a water master plan.

The Bear River water allocation is split as follows:

Cache County	27%	60,000 acre-feet
Bear River Water Conservancy District	27%	60,000 acre-feet
Weber Basin Water Conservancy District	23%	50,000 acre-feet
Jordan Valley Water Conservancy District	23%	50,000 acre-feet

A map was provided showing potential locations for pipelines and water retainage areas. There are seven proposed reservoir sites. Two local sites would be by Cutler Dam and Temple Fork.

Studies are currently being worked on to determine the amount of water needed on the Wasatch Front for the years 2030 and 2040.

Projects will take years to design and build. Property will need to be purchased for future projects.

The legislature started the process this year by approving State Bill 281 which allocated five million dollars to develop water resources for the future throughout the state.

Jeff asked how much of the allocated funds were earmarked for the Bear Lake water plan? Bob remarked none of the funding was earmarked for a specific area or project.

A slide was presented stating the following:

Why Now?

- Bear River water development has started on the Wasatch Front.
- The population in Cache County has increased by 30% since 1999 and will double between 2015 and 2060.
- Conservancy districts can be more focused on water conservation and the environment.
- No new sources of water are available since the groundwater management plan was enacted in September 1999.
- Majority of the board members must be elected.

Craig explained he grew up on a farm and still owns a farm. The water delivery systems from the past are amazing and open ditches are now being replaced with pipelines. The purpose of the district is to protect future water allocation of the Bear River water to other entities outside of Cache Valley.

District Purpose

- Secure Bear River Water Allocation
- Promote Water Conservation
- Safeguard Adequate Amounts of Water for the Future

Jeff asked if the main purpose of the proposed district is to secure the 60,000 acre feet for Cache Valley for the future? Bob stated that was correct. The district will keep the water in the valley for future valley use and growth.

Jeff asked if reservoirs will have to be built? Bob explained the benefit to having reservoirs is the water is developed and not purchased. If a pond is built and filled the water can be stored and used at a later time. Structures need to be created to store spring runoff water. Northern Utah water needs to be protected.

Jeff asked if pipelines will be required in the future as well? Bob stated that was correct and if the water is not secured for Cache Valley the water will be taken from Cache Valley and allocated elsewhere in the state. Craig mentioned the state could seize the water allocation if there are not structures to hold the water and allocate the water to a different area. Bob stated there are currently 60,000 acre feet of water that needs to be preserved and kept in Cache Valley.

Brent asked if the water is not used will it be lost to other areas? Bob stated Cache Valley had all 220,000 acre feet of the Bear River water at one time and has lost all but 60,000 acre feet to this point.

Responses to local concerns:

A District will NOT do the following:

- “Pool” existing water rights from municipalities or irrigation companies.
- Interfere with local management of water systems

- Spend irresponsibly
- Manage rights of individual cities, irrigation companies or other private rights

Jeff expressed concern other conservancy districts had a huge tax burden and had been mismanaged and lost money. Bob stated there was not much oversight of the districts in the past but laws have been changed and financial requirements put in place to make sure it does not happen in the future.

Bob explained there will be a cost to start the district. There are bonding limits for districts. The county does not want to lose any of the 60,000 acre feet allocation. The county is limited on what it can do legally and a district has more authority on water rights than the county. A district will cost less money to operate than the county can operate a system for.

Jeff asked if the district will ever stop charging taxes? Some other districts in the state have a huge reserve and keep charging the same amount every year. Bob said he was not aware of the reserve amounts of other districts but there is a limit on the percentage of reserve that can be kept by a district just like with a municipality or the county.

Responses to local concerns

A district WILL do the following:

- Protect the Bear River Water Rights
- Improve Water Conservation
- Facilitate Regional Water Projects Where Needed
- Keep Remaining Water in Cache Valley
- Provide a Governing Board that is focused only on water issues
- Unify Cache County into a stronger voice
- Provide more clout with the state legislature on water issues that affect Cache Valley
- Provide representation for all citizens

Bob explained it is more expensive to conserve water than to develop water as proven in Southern Utah.

The board has been proposed to consist of five or seven hydrogenous units.

Bob informed the council a meeting is being held on July 14th and the hope is at least the mayor and one council member from each city can attend. A notice will be sent to each city. At the meeting a straw board of trustees will be approved to continue on with the process of considering the creation of the district. The district can be organized by resolution or petition.

Mayor Simmons asked if a representative other than the mayor or council can attend the meeting? Bob stated the hope is two representatives of each city will attend.

Bob stated a seven member board is being considered and up to eleven members can be considered. Over 50% of the board will be elected or appointed officials. There will be at least

one board member from the agriculture community. All of the board members can be elected officials. The county council will have the ability to appoint one minority as a board member.

Jeff asked if the board members will be paid? Bob stated as the bylaws are currently written the board members would not be paid.

A district can be created either by petition or resolution. An election is not required if 67% or more of the voters in the last election sign the petition in favor of the creation of a district.

The only areas in Utah not having a water conservation district are the following counties: Cache, Rich, Daggett, Beaver, Piute and Sevier.

Districts can legally develop water but the county only has limited authority.

Barbara asked if there is a current system in place locally to deal with this issue? Bob remarked there is nothing in Cache Valley. Each local governmental entity is doing their own thing and a central voice is needed for the valley.

Barbara asked if the district would act as a water manager? Bob stated that was correct. The district would help local municipalities and agricultural users to manage and use the local water.

Jeff asked Bob if he had a preference of five district units being created in the valley or seven district units in the valley being created? Bob stated he did not have a preference but both district units are fair as the areas with the water should have a say in the vote.

Bob informed the council all of the information provided in the PowerPoint presentation is available on the Cache County website at www.cachecounty.org.

One acre foot of water equates to 325,851 gallons of water.

Based on the current local economic value of water. The Bear River Water allocation is valued at one billion eight hundred million dollars when based off the current value of \$25 per cubic meter of fresh water.

The estimated cost to create the district will be an average of \$1 to \$2 per month per household in the valley.

Jeff asked if the issue would be on the ballot this year? Craig stated not in 2015 but possibly in 2016.

Mayor Simmons commented based on the Drinking Water Supply chart provided in the presentation Smithfield City has the best long term outlook of any community in the valley.

Bob stated if the current system is not changed and a district created all of the water will be used up by 2060 and no future growth will be allowed in the valley.

Bob mentioned conservation is the key to water use in the future. Legislation is changing yearly and the biggest challenge for the future will be how to fund future projects.

Mayor Simmons asked how the county will proceed with the project at this point. Bob stated a straw board will be created on July 14th and then it will be up to the local city councils to get the information to the public so the public can make an informed decision at a later date.

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY DAVID LILLYWHITE, AGENT FOR ROGER CANTWELL, FOR APPROVAL OF A TWO (2) LOT MINOR SUBDIVISION LOCATED AT 490 WEST 300 NORTH. ZONED RA-1.

Craig informed the council the request for the minor subdivision conforms to city ordinances and has been approved by the planning commission and forwarded to the city council for review. The request is very simple in that one parcel will be split into two parcels. The current zoning is residential one acre and both parcels would stay zoned the same way. The one lot would be just less than one acre and is allowed because of the 10% reduction in infrastructure rule.

Jeff asked if the current zoning is RA-1 (Residential Agricultural – 1 Acre)? Craig stated that was correct.

Jeff asked if the parcels to the west of this parcel were zoned differently? Craig stated that was correct. The parcels to the west are more densely zoned.

Craig explained the parcel is “L” shaped and borders 500 West as well as Saddleback Road to the north. There is an existing home on proposed Lot 1 and a new parcel would be created called proposed Lot 2. The new parcel is located on 500 West.

Barbara asked if the intent is to build one new house on the new lot? Craig stated to the best of his knowledge that was correct but an actual request could not be made until the area is subdivided.

Barbara stated the new lot would be approximately 1.2 acres. Craig concurred.

David Lillywhite informed the council he was helping Roger Cantwell with this request. Roger needs to sale the lot as he needs some money. The simplest and easiest way to sale the lot is to get the parcel subdivided. The buyer could then either build on the lot as zoned or come back to the city and request different zoning. The idea is to get the minor subdivision approved and the parcel sold as quickly as possible to help out Roger financially.

David expressed concern the infrastructure improvements might take all of the money from the sale of the lot. David requested the requirement for curb and gutter at the existing home be waived. The road is already quite narrow and farm equipment uses the road on a daily basis.

Jeff asked if a home could be put on the south end of proposed Lot 1? David stated that was correct but only if the zoning for the parcel was changed in the future.

David mentioned the potential buyer is going to come to the city and ask for higher density zoning on proposed Lot 2.

David explained Roger is in need of the money now and does not have time to develop the property and ask for extra building lots. The quickest and simplest way to get money now was to create one new lot by subdividing.

Barbara asked if curb and gutter would be required in front of Lot 2 when developed? David stated that was correct and drawn on the proposed plat. David stated his request was to waive the curb, gutter and sidewalk requirement on the north end of Lot 1.

Barbara mentioned a sidewalk needs to be installed on the north end of Lot 1 as kids walk to school through that area.

Brent mentioned the curb, gutter and sidewalk would be required now for Lot 2 and funds would be escrowed for the curb, gutter and sidewalk on the southwest corner of Lot 1.

Jeff mentioned there are several existing fences on the current parcel.

Barbara asked if this is the first division of this property? David stated that was correct.

Jeff asked if there is enough frontage for a higher density rezone on proposed Lot 2? Clay stated there was not enough frontage for higher density zoning on the parcel.

David informed the council the potential buyer wants to add a new road on the north side of proposed Lot 2 and then make a request for three building lots on the parcel. Clay stated the area does not allow for intrablock development and the request cannot be granted.

A motion to approve the request by David Lillywhite, agent for Roger Cantwell, for approval of a two (2) lot minor subdivision located at 490 West 300 North was made by Jeff, seconded by Kris and no vote was taken as the discussion continued.

Brent stated he wanted to the motion amended to include curb, gutter and sidewalk would be required on proposed Lot 2 and funds would be escrowed for the sidewalk, curb and gutter on the southwest corner of Lot 1.

David asked for clarification on if curb, gutter and sidewalk would be required on the north end of proposed Lot 1? Brent stated the requirement could be kept in place and the money escrowed and used in the future.

Clay explained David was not questioning the requirement for curb, gutter and sidewalk on Lot 2 or the southwest corner of Lot 1 but making the request to have the requirement for curb, gutter and sidewalk to be waived on the north end of proposed Lot 1.

Barbara stated if sidewalk is removed from the approval on the north end of Lot 1 she would vote against the approval. Jeff remarked the sidewalk on the north end of proposed Lot 1 would

not be good as it leads to nowhere. Barbara stated she felt children would use the sidewalk up to the point it stops and there is sidewalk to the west already. Jeff remarked the requirement for the installation of the sidewalk would only put sidewalk in front of one home not the entire block. Barbara stated a future sidewalk in front of the parcel to the east of proposed Lot 1 would be possible.

Jeff asked Clay if the planning commission had discussed the curb, gutter and sidewalk requirements? Clay stated they did not include any verbiage in their motion to approve the request.

David asked how the curb and gutter requirement would be dealt with on the north end of Lot 1?

David expressed concern all of the money from the sale of Lot 2 would be required for infrastructure expenses and other residents in the area had the curb, gutter and sidewalk requirement waived previously by the city council and Roger should be able to have the requirement waived as well. Clay stated the Jamieson family to the north had to install a sidewalk in the past. Barbara mentioned the Dixon property to the east of the Cantwell property could have a sidewalk installed there.

Jeff asked if the council even had the option to waive the curb, gutter and sidewalk requirement? Clay stated the requirement can be waived if the parcel is west of 400 West and in a residential agricultural area.

Brent expressed concern of how the storm water would be dealt with in the area if curb and gutter is installed. Clay stated the water would most likely have to be diverted to the Park Place Subdivision.

Barbara commented if the sidewalk requirement was enforced the existing sidewalk would be extended and even though sidewalk would not be on the entire block some sidewalk is better than none.

Barbara asked if the curb and gutter requirement could be waived and leave the sidewalk requirement in place? Clay stated that was correct.

Barbara mentioned she felt the area would be safer if the sidewalk is installed in front of the Cantwell property. Barbara was willing to waive the curb and gutter requirement on the north end of proposed Lot 1 but not the sidewalk requirement.

Craig read the city code regarding when curb, gutter and sidewalk requirements can be waived by the city council.

Clay expressed concern for dealing with storm water in the area if curb and gutter is required on the north end of proposed Lot 1.

Jeff amended his previous motion for approval of the minor subdivision to the following:

A motion to approve the request by David Lillywhite, agent for Roger Cantwell, for approval of a two (2) lot minor subdivision located at 490 West 300 North with the requirement for curb, gutter and sidewalk being waived on the north end of Lot 1 was made by Jeff.

There was not a second on the motion and the motion was not voted on.

A motion to approve the request by David Lillywhite, agent for Roger Cantwell, for approval of a two (2) lot minor subdivision located at 490 West 300 North with the requirement for curb and gutter to be waived only on the north end of Lot 1 was made by Brent, seconded by Barbara and the motion passed by a vote of 4 to 1.

Yes Vote: Watkins, Kent, Monson, Buttars
No Vote: Barnes

PUBLIC HEARING ON ORDINANCE 15-11, AN ORDINANCE REZONING PARCEL# 08-079-0076, 4.87 ACRES, FROM RA-2 (RESIDENTIAL AGRICULTURAL – 2 ACRE) TO RA-1 (RESIDENTIAL AGRICULTURAL – 1 ACRE). A REZONE REQUEST BY DON BARRINGER.

Craig informed the council Don Barringer was requesting a rezone of a parcel of land he owns from RA-2, residential – 2 acre to RA-1, residential – 1 acre. The intent is to split the parcel and create an additional building lot for his grandson to build a home on. At this point the only request before the council is for the rezone of the parcel.

****The public hearing opened at 7:25 P.M.****

Don Barringer informed the council he wants to give his grandson one acre of land on the west side of the property he owns. Don's preference was to do a boundary line adjustment or lot split but the city ordinance does not allow for that to be done. Subdividing is the way the city allows for the request. The entire parcel would be rezoned to residential one acre; if approved. Right now the parcel only has one tax ID number and a second tax ID number is needed. The new proposed lot would have 117 feet of frontage and be 1.09 acres in size. The area is ready to be surveyed and finalized if the rezone request is granted by the council.

****The public hearing was closed at 7:30 P.M.****

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 15-11.

Jeff asked for the location of the new home? Don replied it would be to the west of his existing home as he did not want the view from his home to be ruined.

Brent mentioned curb, gutter, sidewalk and sewer issues will have to be discussed as the project moves forward. Craig agreed and stated those concerns will be reviewed and addressed as the site is designed.

Brent asked if a dedication of property is required? Clay stated the request is not part of an annexation so nothing in that regard is required at this time.

A motion to adopt Ordinance# 15-11, an Ordinance amending Title 17, Zoning of the Smithfield Municipal Code, by amending the Zoning Map of Smithfield City, was made by Kris, seconded by Dennis and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

ANNUAL REPORT ON FIRE AND EMS DEPARTMENTS BY FIRE CHIEF JAY DOWNS.

David Lillywhite thanked the fire and EMS departments for the service they rendered to him at a recent accident he was involved in.

Fire Chief Jay Downs informed the council the department has a small video they put together each year for their annual Christmas social and he would like the council to watch the video as it shows everyone in action and what the department does on a regular basis. Tom Maples and his wife had put together the video.

A *ten minute video presentation was shown on the activities by the department during 2014.*

Chief Downs reviewed the annual report with the council. Some of the highlights are as follows:

The staff is around 40 members.

There was one fatality in the cities that are serviced by the city in 2014. The fatality was the result of a fire in Hyde Park.

Training is required yearly. In the first two years of service; a minimum of 320 hours of training is needed to receive the base level certification.

Around ten new firefighters sign up for the department yearly.

There are two fire drills and two EMS drills done on a monthly basis.

Fire department calls not only consist of fires but code enforcement, awareness and prevention.

The fire department responded to 183 total calls in 2014 of which 113 were in Smithfield.

The EMS department responded to 372 total calls in 2014 of which 287 were in Smithfield.

The county has three ambulances of which two are fully staffed at all times. Cache County Corporation pays for 70% of the funding for the full-time ambulance personnel and 100% of the funding for the part-time ambulance personnel in an agreement with the city.

The north ambulance responds to calls from Hyde Park to the Utah/Idaho border. The south ambulance responds to calls from Nibley to the south end of the valley.

The department teaches the fire triangle. Heat, fuel and oxygen; without any of them a fire cannot exist. So the key is to remove any of the three items if a fire exists.

The department is involved in fire code from the start of a building project to yearly inspections.

A significant amount of time was spent last year in Hyde Park on commercial projects and reviews as the commercial base in Hyde Park has grown quite a bit in the last year.

The department is continually giving tours to local boy scout groups and faith based groups.

First aid and CPR classes are taught by the department.

The department participated in the "Unplugged Challenge" in 2014 giving out tags to those youth that participated in the program.

The department held their annual pancake breakfast on Saturday morning during Health Days. A flag ceremony was held as well as participation by the entire department in the parade.

The department is working continually to obtain grant funding. In May 2015, a grant reimbursement request for just over twelve thousand dollars had been received.

Assistant Fire Chief Jeremy Hunt is helping to oversee the launching of emergency management in the city. The project is still in the early stages with the focus right now of getting every home in the city to have enough 72-hour emergency preparedness kits in each home.

An equipment list of the department was reviewed. The main new purchase during 2014 was the new Rosenbauer fire engine. The engine has responded to calls as far away as Bear Lake. The engine was equipped with a significant donation by one individual.

The training center has been built and is complete.

The wildland fire program is growing and grossed over \$70,000 in revenue during 2014 with a net income of \$43,000. The income from the wildfire program was used to purchase a new Ford F550 truck that will be equipped and in service by June 2015.

First responders are now being trained on the ambulance program.

The county is working with Hyrum City to build a new facility in Hyrum for the EMS department. The new building will be approximately 3,000 square feet and be located by the Hyrum City cemetery.

The Smithfield Fire Department contracts with Amalga Town and Hyde Park City for their fire needs.

The department is very diverse and includes full-time employees, part-time employees and dozens of volunteers.

Mayor Simmons thanked Chief Downs and the entire department for the service they provide. The courtesy they show to the residents as well as the city council and staff.

****The council meeting temporarily adjourned at 7:59 P.M. for a short recess.****

****The council meeting reopened at 8:04 P.M.****

**DISCUSSION AND APPROVAL OF SURPLUS SALE ITEMS
HUSTLER 4300 EXCEL 72" DECK LAWNMOWER**

Justin explained the parks department had an old lawnmower that was not good enough to use in the city any longer and since there is still some value the council has to approve the sale. The lawnmower does run but is not in good condition.

****A motion to approve the surplus sale of a Hustler 4300 Excel 72" Deck Lawnmower was made by Jeff, seconded by Dennis and the vote was unanimous.****

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 15-06, A RESOLUTION CONCERNING THE MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT FOR 2014.

Craig informed the council the city is required to submit a sewer self-assessment report to the State of Utah on a yearly basis. The report includes information on operation and maintenance, capital improvements and finances. Continuing education credit is received as well.

Brent asked if some of the sewer lines were going to be cleaned and videoed during the new budget year? Craig stated that was correct.

Jeff asked if the city staff meets the certification requirements that are required by the state? Craig replied Doug Petersen and Brett Knight are certified at the required levels. The certification level is partly based on the population of the city.

A motion to adopt Resolution 15-06, a Resolution by the city council of Smithfield City, Utah, to inform the State of Utah Water Quality Board of actions taken concerning the municipal wastewater planning program report for 2014, was made by Dennis, seconded by Jeff and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS.

A motion to close the regular council meeting and open the executive session was made by Dennis, seconded by Jeff and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

The executive session opened at 8:15 P.M.

Those in attendance: Mayor Simmons, Dennis Watkins, Barbara Kent, Kris Monson, Jeff Barnes, Brent Buttars, Tony Baird, Craig Giles and Justin Lewis

A motion to close the executive session and reopen the regular council meeting was made by Dennis, seconded by Barbara and the vote was unanimous.

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

The executive session closed at 10:01 P.M.

CITY MANAGER REPORT

Craig informed the council the new budget numbers were being finalized as estimates for some line items were being replaced with actual numbers. A summary of proposed changes will be sent to the council for review before the next council meeting.

Mayor Simmons thanked Craig for the weekly reports he sends out to the council for review. The report is a weekly summary of what is happening throughout the city during the week and the summary and pictures are appreciated by the council.

COUNCIL MEMBER REPORTS

Kris stated there were some gold steel flowers that used to be on the city float. Someone would like to purchase them and Kris asked the required process. Justin stated since they have value they would need to be surplused and approved by the city council as a surplus sale. Since the items were not on the agenda they could not be formally approved for sale until the next city council meeting on June 10th.

Jeff informed the council he went to the local grade school and took pictures of the poster winners.

Jeff reminded the council the tree committee has three trees they would like to giveaway at the library open house.

Mayor Simmons asked if the giveaway could be done at the Blue Sox baseball game on Saturday night in conjunction with the fireworks show? Jeff stated the giveaway would just be people putting their name in a hat and the winners would be announced at a later time. Jeff felt the giveaway would be more appropriate at the library open house than at the baseball game.

Mayor Simmons asked where the giveaway would take place at the open house? Jeff stated most likely inside the Youth Center. Dennis suggested having a table near the refreshment area at the library patio where people could sign up after touring the library. Jeff felt that was a good option and would set up a table there.

Dennis reminded the council the library open house will be held on Monday, June 1st at 6:30 P.M. The program will be held in the Youth Center and then the library can be toured after the program.

Mayor Simmons asked what the plan is if there is inclement weather? Dennis remarked the program and the tour are will be inside the buildings and the refreshments can be moved inside if needed.

Craig asked the council to let him know if the city staff needed to do anything to help prepare for the open house. The piano had already been moved into the Youth Center. Dennis asked Craig to confirm if help is needed setting up the chairs.

Dennis mentioned some invitations had been mailed and everyone is invited to attend.

Brent asked if there had been any comments or concerns about the cemetery grounds during Memorial Day weekend? Justin stated he had only received positive comments on how nice the grounds looked for the Memorial Day weekend. Barbara suggested calling David Olsen and asking him and his family to help with the clean off as there had been an issue in 2014 where some items were removed from his family's graves that should not have been removed.

Brent asked if there was an update on the RAPZ tax application? Craig informed the council all of the RAPZ tax applications submitted for splash pads had been denied as the county council is focusing on water conservation. The board had approved approximately \$30,000 for Smithfield for 2015 which included the yearly population based assessment and approval of some minor projects from the past.

Barbara informed the council a new youth council executive committee had been chosen for the next school year. The bylaws for the youth council need to be updated and the council will review and approve them in the future. The senior citizen program is going well and still having meals and entertainment on a weekly basis.

Barbara asked when the chairs at the senior center will be cleaned? Justin stated the chair cleaning project is part of the new budget year so they will be cleaned in July.

Barbara stated the new youth council will be sworn in at a meeting later in the year after school starts in the fall.

Barbara mentioned she had passed the fair booth information along to Jeff. Jeff remarked he would get the information to the appropriate person with the historical society.

MAYOR'S REPORT

Mayor Simmons informed the council he had spoken several times with Ray Child of Comcast. Comcast wants to work with the city on a continuous basis in the future. The turnout for the Comcast Cares day of service had been very positive. Comcast has set their day of service for next year as April 30, 2016. The goal is to get 50% more people to help out in 2016. Barbara was thanked by Comcast for helping to organize the day of service. The intent is to make the day of service an annual event in the city and hold the day either one or two Saturdays before the Health Days celebration.

Barbara mentioned lots of people had let her know they wanted to help out again in the future. Mayor Simmons mentioned there will always be areas of need in the city such as at the library. The donation from Comcast for this year's day of service will be received by the city in September and will be for between \$15 and \$18 per person that signed up.

Mayor Simmons informed the council after several meetings on the upcoming sewer project in Logan all the six outlying communities thought an agreement was ready to be put in place between Logan City and the six outlying communities but Logan balked and the agreement had fallen through. The cities had met again on May 27th and the biggest issue is Logan having all of the control and overseeing all of the funding and none of the outlying communities being involved. Smithfield might need to look at the feasibility of an agreement with North Logan and Hyde Park City on its own facility.

Brent asked if an additional discharge point would be allowed into the Bear River? Mayor Simmons commented that is unknown at this time.

Jeff asked if the city could apply for the discharge point permit now? Mayor Simmons stated it needs to be determined if the state will allow for the request to even be submitted as in the recent past they were not accepting any applications.

Nibley, Providence and River Heights are seriously considering sending their sewage to be treated in Hyrum and abandoning their connection to the Logan City system.

****Kris made a motion to adjourn at 10:25 P.M.****

SMITHFIELD CITY CORPORATION

Darrell G. Simmons, Mayor

ATTEST:

Justin B. Lewis, City Recorder

**SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, Utah 84335**

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah on Wednesday, **May 27, 2015**. The meeting will begin at 6:00 P.M.

Welcome and Opening Ceremonies by Brent Buttars.

1. 6:03 P.M. Approval of the city council meeting minutes from May 13, 2015
2. 6:05 P.M. Resident Input
3. 6:15 P.M. Introduction of new police department executive assistant Aubrey Murdoch
4. 6:20 P.M. Discussion with representatives of Cache County Corporation regarding a proposed water conservation district.
5. 6:50 P.M. Discussion and possible vote on the request by David Lillywhite, agent for Roger Cantwell, for approval of a two (2) Lot Minor Subdivision located at 490 West 300 North. Zoned RA-1.
6. 7:05 P.M. Public hearing on Ordinance 15-11, an Ordinance rezoning Parcel# 08-079-0076, 4.87 acres, from RA-2 (Residential Agricultural – 2 Acre) to

RA-1(Residential Agricultural – 1 Acre). A rezone request by Don Barringer.

7. 7:20 P.M. Discussion and possible vote on Ordinance 15-11.
8. 7:30 P.M. Annual report on Fire and EMS Departments by Fire Chief Jay Downs.
9. 7:50 P.M. Discussion and approval of surplus sale items.
Hustler 4300 Excel 72” Deck Lawnmower
10. 7:55 P.M. Discussion and possible approval of Resolution 15-06, a Resolution concerning the municipal wastewater planning program report for 2014.
11. 8:05 P.M. City Manager Report
12. 8:20 P.M. Council Member Reports
13. 8:35 P.M. Mayor’s Report
14. 8:50 P.M. Executive Session to discuss personnel matters.

Adjournment

Items on the agenda may be considered earlier than shown on the agenda.

In accordance with the Americans with Disabilities Act, individuals needed special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least (3) days before the date of this meeting.

Prepared, posted in the City Office and library, emailed to each Council Member, emailed to the Herald Journal, Smithfield Sun, and forwarded to be posted on the City Web Site on 05/26/15, and the Utah Public Meeting Notice website.