

**SMITHFIELD CITY COUNCIL**

**JUNE 10, 2015**

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, June 10, 2015. The meeting began at 6:03 P.M. and Mayor Pro Tempore Brent Butters was in the chair.

The following council members were in attendance: Dennis Watkins, Barbara Kent, Jeff Barnes, and Brent Butters.

Mayor Simmons and Kris Monson were excused.

City Manager Craig Giles and City Recorder Justin Lewis were also in attendance.

City Engineer Clay Bodily was in attendance for a portion of the meeting.

The opening remarks were made by Jeff Barnes.

**VISITORS:** Connie Croshaw, Todd Durrant, Myra Durrant, Dylon Durrant, Alan Barker, R. Brent Davison, Michael Neilson, Bart King, Judy King, David Lillywhite, Edith Lillywhite, Dave Forrester, Theresa Forrester, Carol Eames, Barton Boothe, Paula Boothe, Kyle West, Susan West, Burke Reeder, Traci Reeder, Alex Rogers, Kelly King, Nancy Gray, Kirk Gray, Paul Fismer, Jay Downs, Michelle Downs, Nate Grossman, Jack Cheney

**APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM THE MAY 27, 2015 CITY COUNCIL MEETING**

\*\*\*A motion to approve the city council meeting minutes from the May 27, 2015 city council meeting was made by Dennis, seconded by Barbara and the vote was unanimous.\*\*\*

Yes Vote: Watkins, Kent, Barnes, Butters

No Vote: None

Absent: Monson

**RESIDENT INPUT**

Michael Neilson came before the council in behalf of the Smithfield City library board. One of the board members, Julie Marshall, had submitted a grant request to Wells Fargo Bank last year asking for a donation to help with the library expansion and renovation project building furnishings. Kathy Denton and two other representatives of Wells Fargo went to the library on June 10<sup>th</sup> and presented the library staff with a check for \$1,000 to be used towards new furnishings and books.

Michael informed the council the summer sign up program had opened up on Monday, June 8th and already over 600 children had signed up for the program. Also, since the library open house four or five families have signed up for library cards.

Dennis thanked Michael for his dedication to the city and library. Michael is the chairman of the library board. Michael also organized the library open house and did a marvelous job. Brent stated he appreciated hearing about the history of the library from the past and currently as part of the open house program.

**PRESENTATION BY TODD DURRANT ON FRISBEE GOLF.**

Alan Barker informed the council three years ago Providence City took a piece of city owned property that was not being utilized and converted it into a disc golf course.

Disc golf is similar to golf but there are not clubs and balls used. Only Frisbees are used. The Frisbees used in the game are fancier, heavier and more durable than a regular Frisbee. There are currently thousands of Frisbee designs available for purchase through various retailers.

The sport is fast growing and participation is very cheap.

The rounds are normally played on city parks which are free to use.

The cost of an average Frisbee is \$6.00.

Frisbee golf is played year round; even in the snow.

Frisbee golf is showing tremendous growth while regular golf is showing decreased participation over the last few years. Some estimates show that 34% of the golf rounds completed in 2015 will be Frisbee golf. By the year 2023, it is projected there will be more Frisbee golf rounds completed per year than regular golf rounds.

There are 47 Frisbee golf courses in the State of Utah and 26 of them have been built in the last two years. Hyrum City, Logan City, Nibley City and Providence City all have Frisbee golf courses. Logan City is the only course that has 18 holes; the rest are nine hole courses.

Alan originally started playing Frisbee golf and doing an on-line blog. Now the blog has turned into a full-time business as Alan owns Infinite Discs and works there as his full-time job. The discs are sold and shipped around the world. Alan's business is one of the five biggest retailers in the country for the products he sells.

The benefits of Frisbee golf include exercise, low cost and people can play at a fast or slow pace. There is no cost to play other than the disc. The rules are less restrictive than regular golf.

Todd Durrant informed the council he has lived in the city for 13 years and spent the last three years playing Frisbee golf. Currently, Todd travels to Providence to play since Smithfield does not have a course. It is Todd's dream to establish a course in Smithfield City.

Todd had talked to Recreation Center Director Brett Daniels in the past about using the city parks for a Frisbee golf course but there were too many other programs scheduled for the areas and Frisbee golf could not work on the city parks at that time.

Todd stated he had found a piece of property up the canyon that is owned by the city and not being utilized by the city. The area is a grass field that has a hillside on one side and the river on the other side. The city water shed area is in the same area. The area would be a perfect area for a Frisbee golf course. The area is not developed and in its natural state other than the weeds have been recently mowed.

Todd and his friends want to bring a Frisbee golf course to the city at no cost to the city. Todd and his friends will get donors and sponsors to pay for the supplies and items needed for the Frisbee golf course. The request by Todd and his friends is to be able to use the city owned area up the canyon for the course.

A new recreation opportunity for the city will be created and visitors will come and play the course. Local businesses will benefit as tournaments can be hosted at the site. The intent is to have a tournament at the same time as the Health Days Celebration. Eagle Scout projects could be performed to install the Frisbee golf course baskets and to make the tee boxes. The tee boxes would just be a dirt pad at this point and possibly cement pads could be poured in the future. Volunteer labor would be used to prepare the course.

The Frisbee golf baskets can easily be removed for maintenance, mowing and other purposes by simply removing a pin at the base of the basket assembly.

An area for parking would need to be designated.

Brent Davison stated he works at Sky View High School. There are a few Frisbee golf baskets installed at the school and Brent plays during his lunch time every day. Brent also plays 18 holes every morning at 6:00 A.M. in Logan. Brent is a resident of the city and would like to have a local Frisbee golf course in town to utilize.

Clay Bodily stated there is a home with a fence on the west end of the property.

Clay informed the council the area that is being discussed is the Petersen Spring area and there are four culinary water connection boxes on the property. Baskets and tee boxes could not be located around the water sources. The ditch area would need to be left intact and not disturbed. The water sources are easily identifiable by the vent pipes sticking out of the ground.

Brent Davison mentioned they can raise money to put fences around the water shed areas; if needed.

Clay mentioned a culvert will need to be installed in one area for vehicle and foot traffic.

Todd mentioned the landscape will not be altered in any way. The baskets would be installed on the existing landscape.

Justin stated he needs to contact the insurance company used by the city to see if additional coverage would be required in this area as it is not considered a park or currently being utilized.

Clay mentioned the city owns to the brow of the hill and the center of the creek. There is only one access to the area through an existing bridge. The grass was cut for weed control and fire control purposes.

Dennis mentioned the parcel is owned by the city but located in Cache County not within the city boundary.

Dennis suggested Todd and his friends start the process by going through Recreation Department Director Brett Daniels with their new plan of utilizing the land up the canyon and not at the city parks. Todd and his group need to show Brett and his department the benefits of the Frisbee golf program and the program should be a city owned and operated program. Brett would be able to understand and notify the council of any liability or insurance issues.

Todd stated he would get speak with Brett Daniels as their past conversations had not been about utilizing the area up the canyon.

Dennis suggested working with Brett and contacting Cache County Corporation to see if they would allow the area to be used for this purpose since the parcel is located in the county.

Brent suggested Todd work with City Manager Craig Giles and Brett and come back to the council with options. Craig stated he would contact the county and see if there are any issues or concerns on their part.

Barbara suggested a trial period for the program. Todd mentioned there are temporary baskets that can be used on a trial basis.

**PUBLIC HEARING ON ORDINANCE 15-12, AN ORDINANCE TO CONSIDER A REQUEST BY DAVID LILLYWHITE TO REZONE PROPERTY LOCATED AT APPROXIMATELY 200 SOUTH 500 WEST (PARCEL# 08-083-0022, 1.0 ACRE) FROM RA-1 (RESIDENTIAL AGRICULTURAL – 1 ACRE) TO R-1-20 (SINGLE FAMILY RESIDENTIAL – 20,000 SQUARE FEET).**

Craig stated the current request is a rezone application by David Lillywhite. The request went before the planning commission where David requested zoning of R-1-12 which is Single Family Residential – 12,000 square feet. The planning commission recommended approval of R-1-20 which is Single Family Residential – 20,000 square feet. David agreed to the request of 20,000 square feet zoning rather than 12,000 square feet zoning and the application is now to the council for consideration.

Brent mentioned the planning commission recommended 20,000 square feet zoning so a third home could not be added to the property; just two homes.

*\*\*\*The public hearing opened at 6:43 P.M.\*\*\**

David Lillywhite informed the council he had owned the property since moving to Smithfield. The area where the home will be built has been used as a pasture in the past. The area had been

rezoned to medium density in the past and somehow without the knowledge of David had been rezoned to one acre zoning. The long term intent is to put one new home on the property.

Jeff asked if there was already one home on the parcel on the north end? David stated that was correct and it would stay there.

*\*\*\*The public hearing was closed at 6:46 P.M.\*\*\**

### **DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 15-12.**

Dennis mentioned the request was approved by the planning commission and fit in with the other parcel zoning in the area.

Barbara mentioned there is a lot of frontage on the east and south ends of the parcel and the home on the north end should not be affected.

David informed the council he owns the home on the north end of the parcel and rents it out.

Barbara asked if a boundary line adjustment could be done? David stated it could not as the parcel is zoned in the one acre category.

Barbara asked if two half acre lots would be created? David stated that was correct.

*\*\*\*A motion to adopt Ordinance 15-12, an Ordinance amending Title 17, Zoning of the Smithfield City Municipal Code, by amending the Zoning map of Smithfield City was made by Dennis, seconded by Jeff and the vote was unanimous.\*\*\**

Yes Vote: Watkins, Kent, Barnes, Buttars

No Vote: None

Absent: Monson

### **PUBLIC HEARING ON ORDINANCE 15-13, AN ORDINANCE TO CONSIDER A REQUEST BY DAVID LILLYWHITE TO REZONE PROPERTY LOCATED AT APPROXIMATELY 265 SOUTH MAIN (PARCEL# 08-077-0018, 0.312 ACRES AND 08-077-0003, 1.584 ACRES) FROM R-1-10 (SINGLE FAMILY RESIDENTIAL 10,000 SQUARE FEET) TO RM (MULTIPLE FAMILY RESIDENTIAL).**

Craig informed the council David Lillywhite had made a request before the planning commission to have two parcels of land rezoned from Single Family Residential 10,000 square feet to Multiple Family Residential. After reviewing the rezone request; the planning commission recommended denial of the rezone request.

*\*\*\*The public hearing opened at 6:51 P.M.\*\*\**

Bart King. The developer has the right to develop the property but not the right to infringe upon others. My property will be devalued. An area that is now quiet and private will no longer be that way if developed. I did the petition asking for denial of the request and 62 people signed it. My quality of life will be changed and as mentioned previously my property will be devalued. I will pay higher property taxes and see an increase in traffic and noise during all hours of the day. My home will be hit with vehicle lights on both sides. The main access road to the property will be 11 feet from my house. The entire middle of the block will be lit up if the development is approved. There will be extra noise from fire personnel, the postal service, garbage collection and yard care service providers. The area will no longer be quiet. The request does not fall in line with the city master plan. The area is set up for single family residential dwellings and should stay that way. The city already has a lot of apartments and does not need anymore.

According to Bart; David Lillywhite stated at the planning commission meeting he would not have made the rezone request if he had known there would be so much opposition from people residing in the area.

Bart asked for the petition to be included with the city council meeting minutes.

Carol Bingham Eames. I lived in the city for 50 years but currently live elsewhere. I own the property that borders the property in question. My parcel is on the north boundary at the east end. My family has owned this land since 1935. I want the area to stay as it is. There are already apartments on both ends of town. The area needs to be single family dwellings. I don't want the area congested and busy like other areas of town. My property is quite and well maintained. I might have to live at that home again in the future and want it to stay zoned as it is.

Paul Fismer. I reside on the north side of Carol Eames property. My biggest concern is that apartments will depreciate the value of our homes. Living on Main Street is loud enough as it is. My son walks alone to school on 100 West and I want minimal traffic on that road. Single family homes are what the area needs to be. I don't want to see any more traffic than necessary.

Theresa Forrester. I live on the northwest corner of the property in question. I have two concerns. I see children walking to and from school each day. There is not a sidewalk on the east side of the road (100 West). There is only a sidewalk on the west side of the road. The school is located on the east side of the road. I see children walking on lawns and on the road. I don't see the traffic exiting onto Main Street. I think they will exit onto 100 West. I think all of the traffic will go to the west. There are always children walking through the area. I am worried about safety. I enjoy living on the west side of town. There is open space there. When I go walking I see wild and domestic animals. Apartments and homes in the middle of the block will deplete the peace and quiet of the neighborhood. The quality of life in the area will be worse.

Burke Reeder. The owner has the right to develop the property but the developer knew how the parcel was zoned when he purchased it and it should stay that way.

Nancy Bingham Gray. I am the daughter of Carol Eames. We have been there since 1972 and my family has owned the land since 1935. My mom most likely will move back there in her later years. I live around apartments. There will be car lights in windows and screaming

children and adults from the apartments. I see this as a beautiful area. I want to keep it that way. I want my children to grow up and be proud citizens of Smithfield.

Kyle West. I live at 207 South Main. I agree with what the others have said. I think the area should stay as single family dwellings. If apartments are put in there people will be boxed in. Problems will occur. The kids will be restless as they will not have anywhere to play. I am worried about the safety of the neighborhood. There is the possibility of increased vandalism.

Jack Cheney. I am married to Mary Lou Hansen. I am not opposed to development. We all thought this issue was done when the planning commission denied the request. We want single family homes in this area. David builds nice buildings with nice yards but we want this area to stay as it is currently zoned.

Jack asked what happens with the recommendation presented by the planning commission? Barbara stated the city council has the final say. The planning commission is just a board that makes recommendations. The council has the final say to approve or deny the request.

Traci Reeder. I live at 300 South 59 West. My yard borders the property in question. I have lived here for 13 ½ years. My family moved here from Las Vegas. We originally rented the home and then purchased it. I don't want to see multi-family housing in this area. Two story apartments could be built and the occupants would be able to see everything happening in my backyard. The area would have a different feel if rezoned as requested. I have lived in condos in the past and the area would be different than it currently is. I have 10 children and 8 of them are under the age of 12. They all walk back and forth to school at Summit Elementary. I am worried about their safety.

*\*\*\*The public hearing closed at 7:09 P.M.\*\*\**

### **DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 15-13.**

Dennis mentioned the two parcels total around two acres. The area is already zoned for 10,000 square foot lots. It appears the area could have around six homes? Clay stated depending on the configuration of the homes there could be up to six homes. Jeff stated it is not possible to fit six homes on the parcels. David Lillywhite stated there can be up to four homes with the correct frontage.

Barbara asked as it is currently zoned if the four homes would be allowed? Clay stated that was correct.

Dennis asked if the area is zoned to multi-family how many units would be allowed? Clay stated there are setback and open space requirements but he expected around six units would fit. Dennis asked if that was six families or twelve families. Clay stated that would be 12 families based on a similar development in town on about the same size area.

Dennis asked if two story apartments would be allowed in this area? Clay stated that was correct.

Dennis stated the question before the council was if four homes should be allowed or six multi-family units should be allowed in this area. Craig read the city ordinance stating the first multi-family unit requires 7,500 square feet and each additional unit requires 4,000 additional square feet. A four-plex would need 19,500 square feet.

David stated he wanted to build similar units as he had done down by Forrester Acres and there are ten total living spaces down there.

Dennis summarized the concerns of those speaking during the public hearing. There would be lots of additional people in a small area. There were concerns about existing properties would be devalued. Safety is a concern by everyone.

Dennis informed those in attendance the state requires 20% of the units in the city must be affordable housing. What is considered affordable? Normally, units for rent are considered affordable housing. The council has a mandate from the state that must be considered. The master plan must be considered as well.

Dennis reminded those in attendance that the current zoning will allow for new homes to be built and so there will be additional people in the area and lights shining into windows as well as an increase in traffic.

Clay stated after rereading the city ordinance around 20 total multi-family units could be put in the area without taking the open space requirement into account. Craig stated 10 units per acre are allowed and figuring in road and frontage requirements would be necessary. Dennis agreed the area would be crowded with that many units in that area.

Craig stated the ordinance allows for up to 10 units per acre but based on the land configuration of this parcel there would not be a way to have that many units in the area.

Jeff asked if the new street would go all the way through from 100 West to Main Street? David stated that is correct. The road would have to be wide enough for fire truck access. David explained that UDOT wants all of the traffic to go to 100 West when exiting the area and not onto the highway.

Jeff asked those in attendance if they are opposed to four homes on the parcel? The majority of those in attendance nodded they were against any new units in the area. Dennis reminded everyone the parcel is currently zoned allowing for single family dwellings so new units are allowed in the area as the parcel is currently zoned.

Carol Eames stated the new entrance on the east side would be very narrow and right next to the bedroom of her house. Carol expressed concern people would not go west to exit the area but go east and add to the congestion of cars entering the highway.

Jeff asked if having two entrances is mandatory or if only a west entrance could be required? Clay stated there are fire turnaround requirements that must be met if there is only one entrance.

Jeff asked again if it is mandatory to have two entrances? Clay stated it depends on the number of units. Dennis stated the area could become a dead end cul-de-sac and require a hammerhead area for fire department access.

Barbara stated she had received some calls on this request. One person sent her a letter stating David builds a very nice home. The concerns of the residents are considered by the council but the current zoning will allow for up to four homes. Barbara's biggest concern was if the area is rezoned to multi-family the city has no control of the size or configuration of the units. Barbara's preference was the area stay zoned as single family dwellings.

Brent mentioned the issue is the number of new families living in the area; not if there will be new families in the area. The majority of the concerns of the residents will be same as new units will still bring noise, safety concerns and issues such as headlights shining in windows as people come and go.

\*\*\*A motion to deny the rezone request by David Lillywhite for Parcels 08-077-0018 and 08-077-0003 (Proposed Ordinance 15-13) was made by Dennis seconded by Jeff and the vote was unanimous.\*\*\*

Yes Vote: Watkins, Kent, Barnes, Buttars

No Vote: None

Absent: Monson

### **INITIAL DISCUSSION ON A POSSIBLE LAND/BUILDING ACQUISITION FROM CONNIE CROSHAW FOR PROPERTY LOCATED AT 20 NORTH 400 WEST.**

Craig informed the council Connie Croshaw is wanting to sell property she owns at 20 North 400 West. Connie had been invited to the council meeting to discuss the possible sale of the parcel and see if the council had an interest in acquiring the property.

Connie informed the council she had previously purchased the property and building. The goal was to live there and have a business in the building. The goal is now not possible. The zoning for the parcel had been changed, at Connie's request, and for the building to be used as a business it would have to be brought up to current code. The original intent was to have a café in the building. By rezoning the area the dream had been ruined as no bank will loan on the parcel. A certificate of occupancy is required by a bank for a loan and the certificate of occupancy is not possible right now because of the condition of the building. The city had expressed an interest in the past in purchasing the property. The city owns right up to the front door of the building due to road easements and clearances.

Brent mentioned the city would be interested but an appraisal would be needed before a purchase agreement could even be considered.

Connie stated she is a realtor and typically the county has the value listed below fair market value.

Connie mentioned she wants to be in charge of the demolition of the building as she wants to keep the roofing materials, the existing bricks from the north building as well as the red pine wood from inside the south building. Connie would like to dismantle the building down to the foundation and then sell the property to the city at that point.

Connie asked for some concessions in a possible purchase agreement such as filling in the mud holes areas in the parking area with gravel.

Connie informed the council the roof area over the brick building is in disrepair and that portion of the building needs to be knocked down.

Past due property tax is owed on the building and must be paid as part of any sale agreement.

Dennis asked how firm she was on her proposed sale agreement as he had concerns of purchasing the building and then waiting for her to demolish the building at a later time which could take months. Dennis was not in agreement with this part of her proposal. Connie stated she does not want to start on the demolition part of the process until a purchase agreement is completed.

Connie explained she wants to have the brick building knocked down and then she wants to go in and salvage all of the bricks that are not ruined when the walls are pushed over. Connie likes historic buildings and wants to salvage as many items from the building demolition as possible.

Dennis stated when the building is purchased the city then owns the building and Connie needs to vacate. Connie remarked typically in a purchase contract a few days are given in a residential purchase agreement to vacate and a longer period of time is given in a commercial purchase agreement.

Connie stated she did not need the entire purchase amount paid up front but did need enough to get the back taxes and some other items paid off. Dennis asked if she wanted to complete an escrow agreement? Connie stated that would not work as she needs to get the back property tax paid immediately from proceeds from the sale of the building/lot.

Connie explained where the city owns right up to the edge of the building people use the parking area as they park there for Forrester Acres activities. Connie stated the parking area would need to be blocked off for a period of time so she would have access to start removing items from the building.

Brent asked the thoughts of the council on getting an appraisal and then discussing the potential purchase at that point? Dennis stated a commercial appraisal would be mandatory. The county shows the value of the land at \$45,000 and the value of the building at \$31,000. A professional valuation is needed before the city can consider any type of purchase agreement.

Connie mentioned the building is of no value to the city so the offer would be lower than the assessed value. Dennis stated that was correct; the value to the city is just for a parking lot.

Connie remarked she had purchased the area as a building and not a vacant piece of land and she has investors that need to be paid off as it is the fair thing to do.

Barbara informed Connie the parking situation in the Forrester Acres area had changed with the addition of approximately 40 new parking stalls on the Forrester Acres grounds. Connie's parcel is not needed as much by the city at this time and the city must determine the cost to remove the building and the foundation. Dennis explained the appraisal will list the value of the land, the value of the building and the land and the value of the land after the building is razed.

Barbara informed Connie the process will not be fast to determine a fair price for the parcel.

Connie informed the council she does not want to start the tear down process until she has a signed purchase agreement with the city.

Connie mentioned she does have an offer from a person to make the area a residential living space.

Barbara asked how the parcel is currently zoned? Connie stated it is general commercial.

Brent asked Connie if she was willing to participate in the cost of the appraisal? Connie stated she does not have any money to help pay for any part of the appraisal cost.

Jeff asked how big the building is? Connie stated around 12,000 square feet.

Connie mentioned she currently does not own a home so many of her belongings are stored in the building and will take time to move elsewhere.

Barbara asked if the parcel is in the RDA? Dennis stated it is not.

Brent asked for clarification on the written offer submitted by Connie to the city. Dennis stated the written offer is \$55,000 plus some additional costs for other items such as gravel. Dennis commented the only way to know if the offer is high, low or fair is to get a professional appraisal.

Barbara asked the cost of an appraisal? Connie stated it will be hard to find comparables for the appraisal. Brent stated the appraisal is more than just a market analysis. Connie expressed concern the value of the building will be less because there are not any comparables in the area.

Dennis mentioned there were several conditions with the offer of \$55,000. Connie stated she would be responsible for all of the back property tax as well as the costs associated with tearing down the building to the foundation.

Dennis stated he wanted to know the fair market value of the property before any decision could be made and he is not comfortable paying upfront for the purchase. Connie mentioned she does not need all of the money upfront but does need enough for the property tax and some other items.

Dennis also expressed concern for the cost of the cement pad that would be left over and would need to be removed. Connie stated her original offer was to leave the cement pad but she could be responsible for the removal of the cement pad if that is something the city wanted as part of the agreement.

Dennis stated until a professional appraisal is done no further discussion would be possible.

Barbara suggested getting the appraisal completed and then an offer could be discussed.

Connie asked what she could do to help the process move forward. Brent suggested starting to clean the area up and remove the garbage and debris.

The consensus of the council was the city would arrange and pay for a professional appraisal of the property and then a discussion would be held to determine if the city was interested in purchasing the parcel and what the purchase agreement terms would be.

Craig stated he would make arrangements with an appraiser to get the parcel appraised as soon as possible.

**APPROVAL OF SURPLUS SALE ITEMS  
STEEL FLOWERS FROM THE CITY PARADE FLOAT**

Justin informed the council there were some steel flowers that used to be part of the city parade float. They are no longer being used on the float. Because they have value the council must approve the sale of the items.

\*\*\*A motion to approve the surplus sale of the steel flowers from the city parade float was made by Barbara, seconded by Dennis and the vote was unanimous.\*\*\*

Yes Vote: Watkins, Kent, Barnes, Buttars

No Vote: None

Absent: Monson

**PUBLIC HEARING ON RESOLUTION 15-07, A RESOLUTION ADOPTING THE  
BUDGET FOR THE PERIOD OF JULY 1, 2015 THROUGH JUNE 30, 2016.**

Craig informed the council after the proposed changes and updates; the general fund budget totaled \$4,850,200.

Dennis asked what the total budget is for the city? Justin stated the total for all funds is \$9,693,136.

\*\*\**The public hearing opened at 8:08 P.M.*\*\*\*

There was not any resident input.

*\*\*\*The public hearing closed at 8:09 P.M.\*\*\**

**DISCUSSION AND APPROVAL OF RESOLUTION 15-07.**

Brent asked what how the new budget compared to the previous year for the golf course? Justin stated the total budget saw a decrease as the sprinkler control system is in the current budget and the golf course does not have any big infrastructure items in the new budget. The sprinkler control system cost approximately \$76,000.

*\*\*\*A motion to adopt Resolution 15-07, a Resolution establishing the fiscal year 2016 budget for the City of Smithfield, Utah was made by Jeff, seconded by Dennis and the vote was unanimous.\*\*\**

Yes Vote: Watkins, Kent, Barnes, Buttars

No Vote: None

Absent: Monson

Craig asked the council for suggestions on how they would like the budget presented in the future. This is his first year with the city and the intent is to simplify the budget process but be informative in the future.

Jeff asked for the budget to be put on the city website in an easy place to find with ample time for the residents to review.

Jeff asked for the budget to be right on the homepage when a person goes to the website.

Brent suggested having the department heads more involved in the process in the future. Craig concurred and stated he felt it is important they are involved in the entire process from start to finish.

Barbara stated she liked having an electronic version that was not so many pages as in the past. Jeff stated he preferred having a paper copy as well so he could easily review at his convenience.

Dennis stated he liked to review the budget on his own and go through it at his own pace.

Dennis mentioned how it is hard to analyze the entire budget in a council meeting session and it is hard to be prepared with questions if not given ample time to review beforehand.

Dennis suggested the council meeting when the budget is discussed and reviewed should be to go over the highlights and big changes such as equipment purchases.

Craig asked the council if they wanted to review the budget line item by line item during a council meeting or just highlight the big changes and new items? Dennis stated he would like the preliminary budget sent to him early on so he has time to review the entire document. The council meeting would be when each of the department heads come in and give their analysis. The council could then ask why a certain department needs an increase for their budget and what

their new equipment needs are. Brent agreed and stated he wants to hear the explanation from the department heads and meet with the department heads during the budget discussion.

Dennis suggested having the entire budget discussion with all of the department heads as one council meeting.

Brent stated he felt the department heads yearly report could be tied into their budget presentation as well.

Craig mentioned he would offer to meet with the new council members next year to go over the budget line item by line item to show them the process and answer any questions they may have. Barbara thought that would be a great idea for all new council members.

Craig stated the intent of the city staff will be to get the preliminary budget done sooner so the council will have ample time to review before the council budget meeting.

Barbara asked Craig if he had suggestions of what the council should consider doing annually in regards to the budgeting process? Craig informed the council when he worked for North Ogden City they held budget retreats for the entire council and all of the department heads. Craig felt that is something that would not be beneficial to Smithfield.

Craig stated the future budget reports will be reorganized to be clearer and hopefully easier to understand.

**CITY MANAGER REPORT  
ELECTION UPDATE  
RAPZ TAX FOR CHILDREN'S THEATRE**

Justin informed the council the application period to run for city council for the 2015 election had expired. There were six applications for the three open council positions starting in January 2016. A primary election will not be necessary in August; only the general election will be held on Tuesday, November 3<sup>rd</sup>. The Civic Center will be used again for election day. Early voting will be available at the city office building the two weeks before election day. Cache County, Logan City and Providence City are doing their election by mail only this year.

The applicants are as follows and listed alphabetically by last name:

Barnes, Jeffrey H.  
Campbell, Wade C.  
Gittins, Jeffrey R.  
Hunsaker, Deon Gibbons  
Krusi, Pete  
Wall, Curtis

Craig informed the council Susan Barrus and the Children's Theatre had submitted a RAPZ tax application this year for \$1,000. The request had been granted in the amount of \$1,000 and Susan and her staff will be able to utilize the funds for the theatre program in 2016.

### **COUNCIL MEMBER REPORTS**

Dennis asked for the city website directory to be updated with the current employee names, phone numbers and email addresses. Brent asked for an updated contact list to be sent to the council of the contact information for all of the city employees. Justin stated the website would be updated and he would send out a new directory to everyone.

Barbara mentioned she liked the idea of having all of the city office staff being cross trained so there will always someone at the office that can help people out with their requests.

Barbara stated the senior center was doing well and extra activities had been added for the summer. Instead of meeting once per month in the summer like in years past; the senior center would be open twice per month this year. Sarah Kent and her assistant are doing a great job. Several of the Lion's Club members help out as well.

Jeff mentioned the exterior work to the museum/historic cabin was being completed. All of the paint and stain from the past had been removed. The building was currently being stained with two new coats. The chinking process will be completed after the museum is stained. Craig mentioned the chinking product is very flexible and expands and contracts with hot and cold weather and will last a long time. Jeff commented the longevity of the cabin will be greatly improved.

Jeff announced the three winners for the Smithfield City Tree Committee tree giveaway were: Dane Griffin, Andrea Given and Rob Meppen. Jeff mentioned he would contact the winners and have them get in touch with Jess Daines of the city to get the trees picked up.

*\*\*\*Barbara made a motion to adjourn at 8:31 P.M.\*\*\**

### **SMITHFIELD CITY CORPORATION**

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Darrell G. Simmons, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder

**SMITHFIELD CITY CORPORATION**  
**96 South Main**  
**Smithfield, Utah 84335**

**AGENDA**

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah on Wednesday, **June 10, 2015**. The meeting will begin at 6:00 P.M.

Welcome and Opening Ceremonies by Jeff Barnes.

1. 6:03 P.M. Approval of the city council meeting minutes from May 27, 2015
2. 6:05 P.M. Resident Input
3. 6:15 P.M. Presentation by Todd Durrant on Disc Golf.
4. 6:30 P.M. Public Hearing on Ordinance 15-12, an Ordinance to consider a request by David Lillywhite to rezone property located at approximately 200 South 500 West (Parcel# 08-083-0022, 1.0 acre) from RA-1 (Residential Agricultural – 1Acre) to R-1-20 (Single Family Residential – 20,000 Square Feet).
5. 6:45 P.M. Discussion and possible vote on Ordinance 15-12.
6. 6:55 P.M. Public Hearing on Ordinance 15-13, an Ordinance to consider a request by David Lillywhite to rezone property located at approximately 265 South Main (Parcel# 08-077-0018, 0.312 acres and 08-077-0003, 1.584 acres) from R-1-10 (Single Family Residential 10,000 square feet) to RM (Multiple Family Residential).
7. 7:10 P.M. Discussion and possible vote on Ordinance 15-13.
8. 7:25 P.M. Initial discussion on a possible land/building acquisition from Connie Croshaw for property located at 20 North 400 West.
9. 7:40 P.M. Approval of Surplus Sale Items  
Steel Flowers from the city parade float
10. 7:45 P.M. Public Hearing on Resolution 15-07, a Resolution adopting the budget for the period of July 1, 2015 through June 30, 2016.
11. 7:55 P.M. Discussion and approval of Resolution 15-07.

Smithfield City Council Meeting Minutes, June 10, 2015

12. 8:00 P.M. City Manager Report  
Election Update  
RAPZ Tax for Children's Theatre
13. 8:15 P.M. Council Member Reports  
Adjournment

**Items on the agenda may be considered earlier than shown on the agenda.**

In accordance with the Americans with Disabilities Act, individuals needed special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least (3) days before the date of this meeting.

Prepared, posted in the City Office and library, emailed to each Council Member, emailed to the Herald Journal, Smithfield Sun, and forwarded to be posted on the City Web Site on 06/08/15, and the Utah Public Meeting Notice website.