

**SMITHFIELD CITY COUNCIL**

**JULY 8, 2015**

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, July 8, 2015. The meeting began at 6:00 P.M. and Mayor Darrell G. Simmons was in the chair.

The following council members were in attendance: Dennis Watkins, Barbara Kent, Kris Monson, Jeff Barnes, and Brent Buttars.

City Manager Craig Giles and City Recorder Justin Lewis were also in attendance.

Police Chief Travis Allen was in attendance for a portion of the meeting.

The opening remarks were made by Barbara Kent.

**VISITORS:** Kelly Cannon (The Herald Journal), Wade Lindley, Glen Jay Thornley, Scott Archibald, Jason Watterson, Todd Finlinson

**APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM THE JUNE 24, 2015 CITY COUNCIL MEETING**

\*\*\*A motion to approve the city council meeting minutes from the June 24, 2015 city council meeting was made by Barbara, seconded by Kris and the vote was unanimous.\*\*\*

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

**RESIDENT INPUT**

There was not any resident input.

**AWARD PRESENTATION FROM THE UTAH LOCAL GOVERNMENT TRUST.**

Justin introduced Jason Watterson. Jason works for the Utah Local Government Trust. The trust is the insurance provider for the city. Jason does risk assessment for the trust to help cities as well as training for the city staff.

Jason informed the council the trust started a trust accountability reward program two years ago.

The trust insures the majority of the cities and towns in the State of Utah.

Jason is the loss prevention manager for the trust and does training, risk assessment and builds programs for cities and towns in behalf of the trust. One of the goals of the trust is to help limit liability losses and injuries.

The trust started this award program which helps cities keep out of trouble and do critical items to lessen the possibility of loss and risk. Less than 10% of the cities insured by the trust received the award. The award also includes a lump sum payment of 5% of the liability insurance premium paid by the city per year. The city was paid the incentive in the spring of this year.

The city staff was required to form a risk committee as part of the process. Several criteria, as established by the trust, must be met to achieve the award.

The second most common loss in cities is sewer related.

Mayor Simmons asked what the number one loss in a city is? Jason stated it is auto related which is most likely a vehicle wreck or collision. The driving record of the city staff is checked on a regular basis and individually evaluated when needed. Training is done as well.

Mayor Simmons thanked Jason and the trust for their willingness to work with the city to keep premiums low and train the city staff.

Jason informed the council the award can be applied for on a yearly basis.

Some of the things the council can do is asked the safety committee what they need or how they can help to limit lawsuits, what the council needs to be aware of in regards to unsafe problems or issues as well as how can the quality of life be improved by adding additional safety measures.

Justin stated the city received \$3,807 from the trust as part of the award and the money was used to purchase safety supplies such as vests, gloves, steel toed boots and hearing protection for the public works department.

Mayor Simmons asked if this is the first time the city has received the award? Jason stated that was correct. The program has only been around for two years and twelve cities received the award the first year and 47 received the award this year. There are approximately 550 local governmental units in the state so the number receiving the award is quite small. Several local entities such as Hyrum City, Nibley City, the Cache Valley Transit District and the Bear River Health Department were a few of the local entities along with Smithfield City that received the award.

**PUBLIC HEARING ON ORDINANCE 15-15, AN ORDINANCE ADJUSTING THE CITY LIMIT BOUNDARY BY ANNEXING PARCEL ID 08-044-0006 (4.85 ACRES) AND 08-044-0007 (0.02 ACRES). BOTH PARCELS ARE LOCATED AT APPROXIMATELY 780 NORTH MAIN.**

Justin updated the council on the annexation request by Rigo Chaparro. Rigo and his partner Jesse Vega had requested to have a parcel annexed into the city. The parcel is 4.85 acres and there is a pump station owned by Questar Gas Company on the property that is 0.02 acres. Previously, the council had accepted the annexation request by resolution. The annexation had been advertised as required by state law. There were no protests received on the annexation request. Cache County Corporation and the Cache County School District did not have any

objections either. The parcel is located at the north end of town on the north end of the Allsop Subdivision. This is the final step in the annexation process. By ordinance the property will automatically come in as A-10 zoning which is agricultural 10 acre. Rigo has made a request to have the property rezoned and will go before the planning commission on July 15<sup>th</sup> and then come before the city council at the August 12<sup>th</sup> meeting.

*\*\*\*The public hearing was opened at 6:17 P.M.\*\*\**

There was not any public input or comments.

*\*\*\*The public hearing closed at 6:18 P.M.\*\*\**

### **DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 15-15.**

Barbara stated she was in support of the annexation request. The parcel fits nicely on the north end of town and fits in the master plan.

Kris mentioned she had talked to Rigo Chaparro and his intent is to not only benefit himself as the developer but the city as well. Kris was in support of the annexation request.

Brent asked if there had been any discussion about annexing in property that is located to the west of these parcels that are being considered for annexation? Justin stated a formal request had not been made at this point.

Jeff stated the property is located on the northern boundary of the city limits and it made sense to annex the parcel into the city.

*\*\*\*A motion to adopt Ordinance 15-15, an Ordinance adjusting the city limit boundary by annexing Parcel ID 08-044-0006 and 08-044-0007 into Smithfield City was made by Barbara, seconded by Brent and the vote was unanimous.\*\*\**

Yes Vote: Watkins, Kent, Monson, Barnes, Buttars

No Vote: None

### **DISCUSSION WITH A REPRESENTATIVE OF UDOT REGARDING THE SPEED LIMIT ON 100 NORTH; STATE ROAD 218.**

Craig informed the council that Darin Fristrup from UDOT had let him know a speed study had been completed on 100 North, also known as State Road 218, in May. Darin was not able to attend the city council meeting but Todd Finlinson would be attending in his place to inform the council of the results of the study. Police Chief Travis Allen had been asked to attend the discussion as well.

Todd Finlinson read from state code on how the speed limit is established on state roads.

State Road 218 was monitored/studied over a period of three days.

Total crashes in the city limits on State Road 218 over a three year period was eight. There were two crashes in 2012, four in 2013 and two in 2014.

The number of severe crashes in that time period was zero.

Crashes are based on a scale of one to five. Five is fatal, four is severe, three is an injury, two is a possible injury and one is property damage only.

Of the twelve crashes in the three year period none of them were speed related.

Kris asked the dates of the speed study? Todd stated it was conducted between May 23<sup>rd</sup> and May 25<sup>th</sup> at four different locations on 100 North.

Todd informed the council the results of the speed study were as follows:

At 680 West, the speed limit is posted at 40 miles per hour and the 85th percentile was 43.8 miles per hour during the study.

State code always for a variable of five miles per hour so the speed could be posted at 40 miles per hour or 45 miles per hour in that area.

Other factors considered in determining the speed of an area is whether the area is urban or rural. This area is urban so the lower speed limit of 40 miles per hour was selected as the best option.

The speed limit at 489 West is posted at 40 miles per hour and the 85th percentile was 40.8 miles per hour. The speed limit would remain at 40 miles per hour in this area.

The problem areas of the study were in town closer to Main Street.

One of the areas studied was between the railroad tracks and the fire station. The area is posted at 30 miles per hour and the 85<sup>th</sup> percentile was 36.5 miles per hour.

Near 100 West, the area is posted at 30 miles per hour and the 85<sup>th</sup> percentile was 36.3 miles per hour.

Based on the five miles per hour allowance the speed limit for those areas needs to be either 35 miles per hour or 40 miles per hour. Since the area is urban the area would be posted at 35 miles per hour.

Mayor Simmons asked if the results were much like the first speed study conducted early in 2014? Todd stated that was correct and the results of the two studies were almost identical.

Kris expressed frustration the study was completed during the Memorial Day weekend when there were lots of visitors to town that most likely were exceeding the speed limit in her opinion.

Kris informed Todd the council had asked for the next speed study to be completed during a time when the Blue Sox are playing games as traffic is very heavy and congested during that time period.

Barbara mentioned there were no games at Forrester Acres during the last speed study. Barbara stated she was quite certain the results of the speed study would be lower if the study was done when Forrester Acres was being heavily utilized.

Kris stated she felt the speed study was not fair as it was done when school is out of session and there were no games at Forrester Acres.

Todd responded to Kris and Barbara's remarks by stating traffic is monitored 24 hours per day for three days so that certain times of the day are not the only factor in the statistics. Holidays will result in lower average miles per hour being driven due to traffic congestion from the increased traffic on the roads during the holidays.

Barbara asked Todd what speeds UDOT is considering for State Road 218? Todd stated the current 40 miles per hour area would be left the same and the current area posted at 30 miles per hour would change to 35 miles per hour.

Barbara stated on the documentation she reviewed and provided by UDOT the speed limit could be lowered based on six factors that were listed. Todd stated that is correct but the speed limit still has to be within the five mile per hour range of the 85<sup>th</sup> percentile.

Barbara stated the speed limit can be below the 85<sup>th</sup> percentile. Todd stated that is correct but not more than the five miles per hour below the 85<sup>th</sup> percentile.

Barbara stated the parking practices of those using that road should be taken into consideration. Todd stated all factors are considered but the speed limit must be posted within five miles per hour of the 85<sup>th</sup> percentile per state law.

Barbara asked if the 40 miles per hour area could be lowered to 35 miles per hour? Todd remarked it could not be lowered as the 85<sup>th</sup> percentile is between 40 and 45 miles per hour so only 40 or 45 miles per hour could be considered.

Barbara asked who the appeal process would go through? Todd stated all appeals will go through the local Regional Director; Kris Peterson. The appeal process only reviews if UDOT followed state code in determining the speed limit.

Kris informed Todd that during the previous discussion with Darin Frstrup the council had asked for the study to be done when games were being played and parking was an issue at Forrester Acres. The recent speed study was not anywhere near the requested timeframe and the kids are out of school as well. Barbara concurred and stated the 85<sup>th</sup> percentile would be lower if the study was done when requested. Todd stated that Kris and Barbara were only looking at a very small percentage of time in the overall study period.

Barbara responded the human element needs to be considered not just the statistics from the study. Todd responded that drivers are already driving the speed of the proposed speed limit and to leave the speed limit at 30 miles per hour would be to bury their head in sand about the situation and not recognize it for what it is.

Barbara informed Todd the police department has had some software issues and citations could not be issued and that could be a factor in the higher speeds.

Todd mentioned speeding is the only law in the state that has any leeway. Shoplifting is shoplifting no matter how much is stolen. Police officers in general do not pull people over until they are seven or eight miles per hour over the speed limit and sometimes as high as ten miles per hour over the speed limit.

Barbara mentioned maybe the police department could monitor the stretch of road like Mantua does and issue a high number of tickets to get people to slow down. Todd responded there is only a two mile per hour difference in speed on the highway through Mantua. Willard is the only place that has made a significant decrease in speed limits. The Willard speed limit is 45 miles per hour and Perry which is located just to the north is 60 miles per hour. Willard has been able to keep the speeds lower and is the only place in the state Todd was aware of that had been able to do so long term.

Kris asked Todd if the speed limit is posted at 50 miles per hour what speed would he drive? Todd responded 55 miles per hour. Kris responded that as soon as the speed limit is increased five miles per hour people will automatically start driving five miles per hour faster.

Todd informed the council when the speed limit was temporarily changed from 30 miles per hour to 35 miles per hour last October the speeds had only changed from 36.5 miles per hour to 37.5 miles per hour in one direction and 36.3 miles per hour to 38.3 miles per hour the other direction. People did not automatically increase five miles per hour because the speed limit increased that much.

Kris asked how long the five mile per hour increase had been in place? Wade Lindley responded a month or less.

Todd informed the council when the speed limit was increased on 1000 West in Logan over the course of one year the speed was monitored and the actual speed driven only increased two miles per hour not the five mile per hour increase in the posted speed. Interstate 15 had been studied as well and the observed increase was only two to three miles per hour not the five miles per hour that was increased.

Barbara asked if the proposed change was to go from 30 miles per hour to 35 miles per hour from Main Street to 600 West? Todd stated from Main Street to approximately 400 West.

Barbara asked what rules allow for the speed limit to be below the 85<sup>th</sup> percentile? Todd stated none of them do. State law allows for the five miles per hour rule above or below the 85<sup>th</sup> percentile.

Barbara asked if the speed limit could be posted at 32 miles per hour? Todd stated all speed limits are posted in five mile per hour increments.

Kris expressed concern the neighbors and those living on this stretch of road had not been notified and had a chance to express their concern. Todd responded that emotion needs to be taken out of the equation and the issue needs to be looked at for what it is. People are already driving over 35 miles per hour and the posted speed limit is 30 miles per hour.

Kris stated if the speed limit is increased the speed driven will increase even if only two miles per hour. An increase would still be seen. Todd agreed and stated the speed limit is set based on state and federal guidelines.

Mayor Simmons asked Police Chief Travis Allen his thoughts on the discussion. Chief Allen stated he had reviewed the data from his department and the average speed from Main Street to about 450 West going west is 35 miles per hour and going east is 34 miles per hour. Generally law enforcement will not make stops or issue citations for people driving four or five miles per hour over the speed limit. Some officers even have a ten mile per hour threshold before they will issue a citation.

Barbara mentioned if the speed limit is adjusted to 35 miles per hour that would allow people to drive up to 45 miles per hour without being issued a ticket. The road is safer when the speed limit is posted at 30 miles per hour.

Todd stated school children crossing the road should not be a factor as the speed limit is reduced to 20 miles per hour during the timeframe of when children are going to school and headed home from school.

Barbara asked how the school time is factored into the statistics. Todd stated that timeframe is not included in the study because it is an isolated incident that lasts around two hours per day when the children are in school.

Barbara informed Todd she wanted to file an appeal if the intent is to change the speed limit from 30 miles per hour to 35 miles per hour. Todd stated the council has the right to file an appeal but the appeal is only based on if UDOT is following state law in determining the speed limit.

Mayor Simmons asked Todd if regional director Kris Peterson is his boss? Todd responded in a manner of speaking that would be correct.

Mayor Simmons asked if the results of this meeting would be taken to Kris? Todd stated the information would be passed on to Darin Fristrup and then Darin would take the information to Kris.

Mayor Simmons asked Todd who hears the concern of the city council? Todd stated UDOT does care but guidelines must be followed.

Mayor Simmons stated the city council is only concerned about six blocks of road not an entire highway. Todd stated the federal government has done speed studies that show the same thing these state statistics show. Mayor Simmons stated comparing six rural blocks in the city to a federal highway is not a fair comparison.

Todd mentioned if the speed limit is artificially set low then more incidents/accidents will occur. Barbara stated she did not agree; faster speeds mean more accidents. Todd disagreed stating tailgating occurs when speeds are set to low and more incidents occur.

Mayor Simmons asked Todd if moving traffic is the major factor for UDOT and not the speed limit? Todd said the goal of UDOT is to move traffic safely and efficiently.

Barbara expressed concern for people riding bicycles on the road as there is not a shoulder on the road and the road is not safe for bicyclists.

Todd stated a section of the state code says drivers are charged with driving prudently based on current road conditions. Just because the speed limit is posted at 40 miles per hour does not mean a person can drive 40 miles per hour all the time. Drivers are to act prudent and efficiently per state code.

Jeff stated last week he had been down to Forrester Acres around 7:00 P.M. and the parking lot was full and there was not any room to park on the road as all of those spots were filled. There might have been as many as 500 cars around the facility. Jeff had slowed down when driving through the area for safety and to be cautious. This incident is not isolated as Forrester Acres is busy on a daily basis. When the city parks are being heavy utilized the speed study will be different. The change might only be minor but it will be a change. Todd mentioned that is why the study is based over 72 hours to take into account a significant amount of time and activity.

Jeff stated the speed study was done during a holiday weekend when Forrester Acres was not being utilized. Todd stated typically speeds are lower on a holiday weekend because of traffic congestion.

Barbara mentioned the speed limit is being set to what is legal but not what is the morally correct thing to do.

Todd informed the council he was not involved in the speed study or in selecting the dates of the study.

Mayor Simmons thanked Todd for coming before the council but wanted Todd to understand the council is not ready to concede on this issue as there is concern and passion on this issue by the council. Todd stated there is an appeal process and the council was welcome to file an appeal.

Todd recommended a letter be written to UDOT Regional Director Kris Peterson with the concerns of the council. Make sure all of the information is documented and the response from Kris would be documented as well.

Brent asked if the city could purchase the road from UDOT from Main Street to 800 West? Todd stated UDOT is always willing to give up control and maintenance of roads.

Brent asked if it really was an option? Todd stated that was correct but the city would then be responsible for snow plowing and maintenance of the road.

Brent stated that is the only way for the city to control the speed limit. Todd stated cities must follow the same guidelines for setting speed limits as UDOT does and to not follow the guidelines would be breaking state law and code.

Barbara asked if the speed limit can stay the same until the appeal process is completed? Todd stated it could if the appeal is done in a timely manner. Mayor Simmons stated the council would follow through quickly and make an appeal. Todd suggested the appeal be filed immediately.

Todd mentioned the 85<sup>th</sup> percentile between Newton and Clarkston is 72 miles per hour.

Glen Jay Thornley stated he did not want to say anything but he felt he must. Glen Jay thanked the council and mayor for their concern on this issue. Glen Jay suggested not only sending the appeal to the regional director but to the local elected officials as well as the governor. The governor has pushed the zero fatality program and increasing the speed limit goes against the program of the governor. Glen Jay expressed frustration that the two UDOT employees that have come before the council are unbending in their approach and they need to change as they are public servants and need to have more understanding and compassion.

Todd informed the council part of his job is access management. A new access had been granted on the north side of the city office building for a new business and Todd asked the status of the project. Mayor Simmons stated he had been talking with the property owner and the project is moving forward. Todd mentioned there are some time limits in place and an extension needs to be filed before the time limit expires.

## **CITY MANAGER REPORT**

Craig informed the council himself, Jane Price and Justin would be reviewing the city personnel manual over the next few months and bringing sections of the manual to the council for review at future council meetings. The entire manual will be reviewed and then approved by the council; hopefully, by the end of the calendar year.

Mayor Simmons thanked Craig for the changes in the office that have been made to make processes more efficient.

Dennis asked if a mandatory retirement age should be included in the personnel manual? Craig stated it was not something he had considered but it could be reviewed and implemented if the council wanted to include. Dennis stated the legalities needed to be reviewed if the age restriction is put in place or even if it is allowed.

Mayor Simmons asked if input from the council would be considered as the personnel manual is reviewed? Craig stated the city staff will make a list of proposed changes and updates and each section will be reviewed by the council and the council will have the final say in the manual and what is approved or changed.

Mayor Simmons thanked Craig for the seamless transition between himself and Jim.

Mayor Simmons also thanked Clay Bodily for stepping up and doing well in his new role as city engineer.

### **COUNCIL MEMBER REPORTS**

Dennis did not have any additional items for the council to discuss.

Barbara asked Craig to have the senior center checked for mice. There were recent reports of mice in the building. Mayor Simmons asked who oversees an issue like that? Craig stated the public works department will be contacted and repair if needed or see what is going on and how the problem can be dealt with.

Kris did not have any additional items for the council to discuss.

Jeff informed the council the historical society will oversee the fair booth this year. Melissa Draper is overseeing the project.

Jeff stated he had visited with Diane Esplin and a cleanup day needs to be scheduled for the museum now the chinking project has been completed. Jeff suggested an Eagle Scout project be done to help with the cleanup project.

Glen Jay Thornley asked if the work was needed inside or outside? Jeff stated mainly inside from the dust and residue created from the chinking project. Diane Esplin and Ruth Swaner will come up with some recommendations and then a plan will be made to clean the museum.

Jeff reported Ben Harris had completed the tree survey for all of the trees in the cemetery. The report is very detailed and several pages long. The Norway Spruce and Blue Spruce are the dominant trees in the cemetery. Each tree has been marked with a GPS location and numbered. Each tree has comments such as what maintenance is currently needed or other concerns.

Brent asked if the document suggests planting more trees and if a location is specified? Jeff stated that was not part of the survey.

Jeff informed the council the tree committee is going to submit a grant application for funding to do more inventorying of trees in the city. If approved; the city will have a matching portion for the grant.

Mayor Simmons asked why each tree was marked with a GPS location? Jeff stated it was so each tree could easily be identified and maintained when needed. The location of the tree would not be a question as each one is individually marked.

Barbara asked if only the cemetery had been completed? Jeff stated this was the first project area like this in the city.

Mayor Simmons mentioned it is a detailed and interesting report to review and consider.

Brent stated he made contact with the city staff about a fire hydrant that was leaking on his street and the city staff had reviewed the situation within just a couple of hours. Brent appreciated the timely response to see what the issue was and what was needed to be done to resolve it.

Brent asked the council if the speed limit on 300 South needs to be adjusted as there are more tickets issued on 300 South than anywhere else in the city. Chief Allen agreed with Brent's comments about the number of tickets being issued. Jeff stated he felt the speed should be adjusted up five miles per hour on that section of road. Mayor Simmons mentioned he travels the road every day and felt it should stay where it is at.

## **MAYOR'S REPORT**

Mayor Simmons asked Justin to fill the council in on the recent complaints and concerns about fireworks over the July 4<sup>th</sup> weekend. Justin stated the city staff had received a few phone calls and people stopping in to complain or express frustration with fireworks over the July 4<sup>th</sup> holiday weekend. Complaints mainly consisted of fireworks being illegally lit above 800 East and lit or fired off as late as 1:00 A.M. All of the people expressing concern or complaining stated they did not mind fireworks and they appreciate people wanting to celebrate but they were hopeful rules or time restrictions could be implemented for the July 24<sup>th</sup> celebration.

Mayor Simmons asked Chief Allen if more patrol from the police department is necessary? Chief Allen informed the council state code allows for fireworks to be discharged three days before July 4<sup>th</sup> and July 24<sup>th</sup> and three days after July 4<sup>th</sup> and July 24<sup>th</sup>. Fireworks can be lit until 11:00 P.M. on the non-holiday days and until midnight on the two holidays. The city does not have a fireworks ordinance and has followed state code in the past in regards to regulation and enforcement. The noise complaints on July 4<sup>th</sup> were legitimate for any fireworks lit after midnight.

Brent asked what is considered an illegal firework? Chief Allen stated it is a firework that shoots higher in the air than allowed by state code. Dennis stated legal fireworks can go quite high in the air as he saw some mortar type fireworks being displayed and sold at Lee's Marketplace that go high in the air.

Mayor Simmons asked Chief Allen if the concerns could be monitored more closely in the future? Chief Allen stated he was going to provide the officers with a copy of the state code and ask them to enforce where and when appropriate.

Jeff suggested getting information in the newsletter each year well in advance of the holidays as the majority of the city reads the newsletter and does not follow social media. Barbara stated the information could be put in the newspaper; if needed. Dennis mentioned information could be provided to the local firework vendors as well. Justin informed the council that Fire Chief Jay Downs hands out flyers and provides information to the vendors when he inspects their operation as part of their business license approval.

*\*\*\*Kris made a motion to adjourn at 7:14 P.M.\*\*\**

**SMITHFIELD CITY CORPORATION**

---

Darrell G. Simmons, Mayor

**ATTEST:**

---

Justin B. Lewis, City Recorder

**SMITHFIELD CITY CORPORATION**  
**96 South Main**  
**Smithfield, Utah 84335**

**AGENDA**

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah on Wednesday, **July 8, 2015**. The meeting will begin at 6:00 P.M.

Welcome and Opening Ceremonies by Barbara Kent.

1. 6:03 P.M. Approval of the city council meeting minutes from June 24, 2015
2. 6:05 P.M. Resident Input
3. 6:15 P.M. Award presentation from the Utah Local Government Trust.
4. 6:25 P.M. Public Hearing on Ordinance 15-15, an Ordinance adjusting the city limit boundary by annexing Parcel ID 08-044-0006 (4.85 Acres) and 08-044-0007 (0.02 Acres). Both parcels are located at approximately 780 North Main.
5. 6:35 P.M. Discussion and possible vote on Ordinance 15-15.
6. 6:40 P.M. Discussion with a representative of UDOT regarding the speed limit on 100 North; State Road 218.
7. 7:00 P.M. City Manager Report
8. 7:10 P.M. Council Member Reports
9. 7:25 P.M. Mayor's Report

Adjournment

**Items on the agenda may be considered earlier than shown on the agenda.**

In accordance with the Americans with Disabilities Act, individuals needed special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least (3) days before the date of this meeting.

Prepared, posted in the City Office and library, emailed to each Council Member, emailed to the Herald Journal, Smithfield Sun, and forwarded to be posted on the City Web Site on 07/06/15, and the Utah Public Meeting Notice website.